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1913-14

VOL. 10

LAMONI, IOWA, JUNE, 1914

NO. 2

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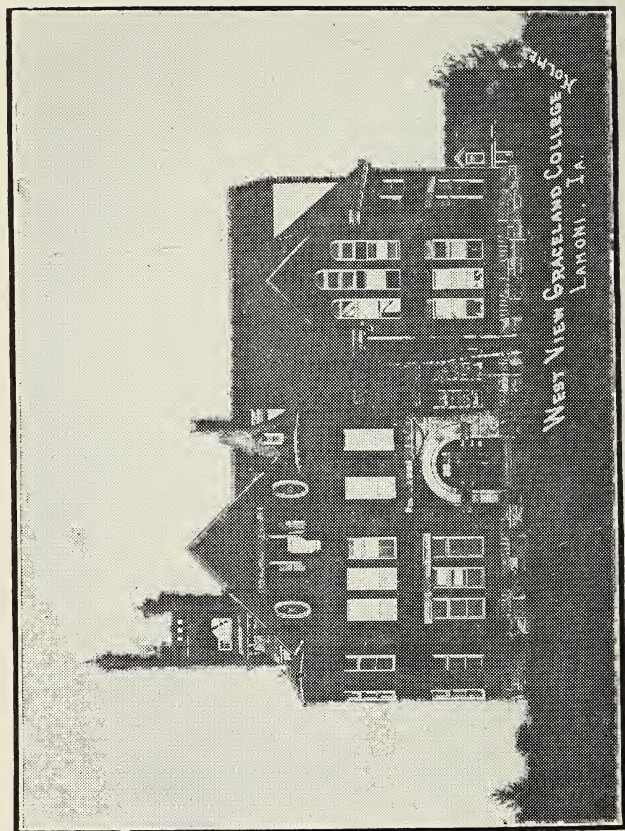
GRACELAND COLLEGE BULLETIN

CONTAINING NINETEENTH ANNUAL
CALENDAR

1913-1914

PUBLISHED QUARTERLY BY
GRACELAND COLLEGE
LAMONI, IOWA

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GRACELAND COLLEGE BULLETIN

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GRACELAND COLLEGE
LAMONI, IOWA

CALENDAR

The academic year consists of thirty-six weeks, exclusive of vacations.

1914

Examinations for admissionSeptember 10.
Holiday vacation begins FridayDecember 18.

1915

Work resumed MondayJanuary 4.
First semester ends FridayJanuary 29.
Second semester begins MondayFebruary 1.
Second semester ends FridayJune 4.
Commencement ThursdayJune 3.

The first day of each semester is Registration Day, but students may register any time during the summer.

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CHAPEL LECTURES, RECITALS, AND ENTERTAINMENTS, 1913-1914

- Sept. 12, Annual Convocation, Address by the President, 10 a. m.
Sept. 19, Lecture, "Efficiency," John A. Gardner.
Oct. 16, Lecture, "Temperance," J. A. Gunsolley, 10.15 a. m.
Oct. 16, Studio Recital, 8 p. m.
Oct. 23, Address, "Message to Garcia," Mrs. J. H. Royce.
Oct. 28, Lecture Course, Jess Pugh Novelty Company, 8 p. m.
Nov. 7, Address, "Conscience vs. Environment," Amos Berve.
Nov. 13, Address, "Banks and Banking," W. A. Hopkins.
Nov. 18, Address, "Perfect Manhood," J. F. Mintun.
Nov. 24, Studio Faculty Recital, 8 p. m.
Dec. 8, Lecture, "The Erl King," Mabel Knipschild, 10.15.
Dec. 8, Lecture Recital, Edward Baxter Perry, 8 p. m.
Dec. 11, Ames Short Course, Professor D. A. Hunt, Ames College.
Dec. 13, Studio Recital, 8 p. m.
Dec. 15-20, Short Course, in Agriculture and Domestic Science, under supervision of the State College of Agriculture.
Dec. 21, Vesper Address, "Ecce Deus," S. A. Burgess.
Jan. 7, Lecture, "Heredity," J. P. Anderson.
Jan. 12, Lecture, "The Dawn of Plenty," Lecture Course, 8 p. m.
Jan. 12, Bible Pedagogy, Mrs. Christiana Salyards, 10.15.
Jan. 18, Vesper Service, Address, "Immortality," E. A. Smith.
Jan. 22, Lecture, "The Ages of Geology," Professor I. M. Stubbart.
Jan. 24, Studio Recital.
Jan. 26, Chancellor Bradford, Lecture Course.
Jan. 29, Public Studio Recital.
Jan. 31, Public Studio Recital.
Feb. 2, Lecture, "Eugenics," Professor T. W. Shannon.
Feb. 12, Lecture, "Biology," Professor Stubbart.
Feb. 15, Vesper Address, "In Tune with the Infinite," Charles B. Woodstock.
Feb. 19, Lecture, "Farm Life in Iowa."
Feb. 20, Thomas Brooks Fletcher, Lecture Course, 8 p. m.

Feb. 26, Lecture, "Historical Evidences of Early Types of Civilization," Jesse Lewis.

Feb. 28, Studio Recital.

Mar. 5, Lecture, "Biblical Texts and Canon," S. A. Burgess.

Mar. 7, Studio Recital.

Mar. 12, Lecture, "Spirit and Matter," A. Carmichael.

Mar. 14, Student Government.

Mar. 15, Vesper Address, "Creation," Heman C. Smith.

Mar. 19, Lecture, "Human Sympathy," Daniel Macgregor.

Mar. 23, Maurer Sisters, Lecture Course.

Mar. 26, Lecture, "The Evolution of Languages," R. V. Hopkins.

Apr. 9, Booster Club Program.

Apr. 16, Reports from Conference.

Apr. 23, Lecture, "The Childhood of Religion," S. A. Burgess.

Apr. 25, Operetta, "The Nautical Knot," Studio.

Apr. 26, Vesper Address, "The Inefficiency of the Religion of To-day," F. A. Smith.

May 1, Lecture, "Credits," L. F. P. Curry.

May 7, Junior Piano Recital, 8 p. m.

May 7, Lecture, "Civilization in the Time of Christ," Jesse Lewis.

May 18, Peace Day.

May 21, Booster Club Election.

May 24, Vesper Address, R. J. Lambert.

May 25, Undergraduate Studio Recital.

May 26, Recital Studio Department.

May 28, Junior Piano Recital.

May 29, Oratory Recital.

May 30, Alumni Reception.

June 1, Vocal Department Recital.

June 2, Senior Piano Recital.

June 3, Annual Commencement Address, D. F. Lambert.

BOARD OF TRUSTEES

TERM EXPIRES APRIL 25, 1915

FRED W. NEWCOMB, Member of the Firm of Foreman, Teale & Co., Lamoni, Iowa, Dealers in farm machinery, buggies and equipment.

T. A. HOUGAS, Farmer, Macedonia, Iowa.

TERM EXPIRES APRIL 25, 1916

J. W. WIGHT, Minister, Lamoni, Iowa.

JOHN F. GARVER, Secretary of Board, Assistant Editor of *Saints' Herald*, Lamoni, Iowa.

S. A. BURGESS, Treasurer of Board, Attorney at Law, Saint Louis, Missouri, President of Graceland College, Lamoni, Iowa.

TERM EXPIRES APRIL 25, 1917

A. CARMICHAEL, General Manager and Treasurer of Herald Publishing House, Lamoni, Iowa, Chairman of Board of Trustees.

GOMER R. WELLS, Minister, Burlington, Iowa.

FACULTY

SAMUEL ALLEN BURGESS, A. B., LL. B.,
Washington University, Saint Louis,
President.

J. A. GUNSOLLEY, B. S., B. Accts.,
Western Normal College,
Professor in Commercial School.

CHARLES B. WOODSTOCK,
Graduate State Normal School, Whitewater, Wisconsin,
Senior University of Wisconsin,
Instructor in Normal School and Manual Training,
Supervisor of Practice Teaching.

MABEL KNIPSCHILD, B. A., B. S.,
University of Missouri,
Professor of Modern Languages.

FLOYD M. McDOWELL, B. A., M. A.,
University of Iowa; Clark University,
Professor of Psychology, History, and Education.

ROY V. HOPKINS, B. A.,
Lombard University, Illinois,
Professor of Ancient Languages, Director of Athletics.
Dean of Men.

MRS. J. H. ROYCE,
Professor of English,
Dean of Women and Matron of Patroness Hall.

*IRA D. M. STUBBART, A. B.,
State University of Iowa,
Professor of Mathematics and Science.

*JESSE LEWIS, A. B.,
University of Indiana,
Professor of History and Education.

L. W. STEGEMAN, M. C. S.,
Central University of Iowa,
Instructor of Shorthand and Typewriting.

MISS LAURA B. KELLEY,
Pupil of Mr. and Mrs. Carl Busch, Kansas City, and of Professor
Robert Teichmueller, Head of the Royal Conservatory
of Music, Leipsig, Germany.
Director of School of Music.
Instructor of Piano and Harmony.

ANNA MAE MORGAN,
Instructor in Voice and History of Music.

*Retired June, 1914.

CHRISTIANA SALYARDS,
Instructor in Bible Study and Religious Pedagogy.

Professor of Oratory and Public Speaking.

MISS ENID ALEXANDER,
Pupil of Doctor Arthur Hefft, Highland Park College, Des
Moines, Iowa, and Randolph Macon College.
Instructor in Violin.

AMOS BERVE,
Instructor in Shop Practice and Wood Working.
Dean of Marietta Hall.

General Information

History and Organization

Graceland College was organized by order of the General Conference of the Reorganized Church of Jesus Christ of Latter Day Saints. Some effort had been made by a stock company to erect a college, but nothing tangible had resulted. The establishment of the college was determined in 1890 and its educational work begun on September 17, 1895. The corner stone of the present College building was laid November 12, 1895, and the building opened for school work, January, 1897. The building was erected largely by donations from individual members of the said church, and cost about \$25,000.

A Board of Trustees has general charge of the business management of the institution. It consists of seven members, who hold office for a term of three years each. The members of this board are elected by the General Conference of the said Reorganized Church, and manage all of its business, select the president of the College and members of the faculty. The immediate management of the College is in charge of the president of the College, the board extending to him liberal powers to act.

In the Articles of Incorporation of the College, it is declared that the College shall be "for the benefit of all persons who are able to enter the same as provided in the course of study, without distinction of sex, caste, or religion"; and it is further enjoined "that the College shall never be sectarian in its work or instruction, but its advantages and privileges shall be open to all alike."

The professors and teachers are selected upon their merits and ability to impart instruction. Inasmuch as the College was founded and supported by a religious body, the Reorganized Church of Jesus Christ of Latter Day Saints, this declaration of impartiality and nonsectarianism is almost unique in its liberality.

This ideal has been strictly maintained, and while every effort is made to surround the students of the College with moral and Christian influences, neither faculty nor students are restricted as to their religious privileges, nor hindered from the free exercise of their denominational preferences.

The object of the establishment of Graceland College was to provide an institution of higher learning, affording the means of acquiring the best possible education. Nobility of character and proficiency of scholarship were to be corner stones of its educational system. The situation of the College in a progressive and law-abiding community, where there are neither saloons nor drug-gists with permits to sell intoxicants, is a material advantage. As regards the quality of its educational training, it is sufficient to state that while the College does not profess to compete in the extensiveness of its curriculum nor in endowments with the great colleges and universities, it does propose to offer, in the branches of study for which it makes provision, work of the most advanced type, conducted on modern methods, and comparing favorably with the corresponding work of any institution. As patronage and resources increase, the College will enlarge its area of work. The trustees are determined to secure the maintenance of a high standard of scholarship.

The assets of Graceland College are worth \$84,000 and consist of one hundred acres of farm land, the College building, three dormitories and central heating plant, together with the equipment. The income outside of the endowment fund and receipts from students, has been \$10,750 for the past year, while the total income from all sources has been \$24,000.

Situation

The College is situated within the town of Lamoni, Iowa, about three miles from the Missouri boundary. The College building is about one mile from the business center of town, with good cement walks most of the way. Its location is upon high, rolling ground, well drained. The main building is 50 by 80 feet, three stories and a basement. Marietta Hall and Patroness Hall are located within one hundred and fifty feet of the main College building with the central heating plant about one hundred feet south of Marietta Hall. The farmhouse, which is the third dormitory, is some eight hundred feet from the College building, with a good cinder walk.

The College building, Patroness Hall and Marietta Hall, are

heated by steam from the central heating plant. The farm is heated with hot air furnace. All are lighted with electricity. The College building and the two halls are also equipped with modern plumbing and town water and bath rooms within. Marietta Hall is also equipped with shower bath.

Of the College Addition, twenty acres were donated by Mrs. M. Walker; thirteen and one third by Mr. W. A. Hopkins; and six and two thirds by Mrs. M. A. Wickes; twenty-six and two thirds acres were purchased, as was also the forty acres of the farm with improvements.

Patroness Hall, which was erected at an expense of \$12,000, was named in honor of the Patroness Society, which has donated a little over \$5,000 to the College since its organization.

Marietta Hall was named in honor of Mrs. Marietta Walker, and was erected by the Industrial Department with student labor.

Graceland College has not the advantage of the equipment possible at the larger universities, but it has the advantage of the personal attention which can be given in small classes.

The Collegiate Department has been and still is, small. A large part of the students are taking preparatory work or its equivalent. Many of the young people have either neglected their early opportunities or have had no proper opportunities to continue their education at a suitable age. For such, Graceland College offers a splendid opportunity in fitting them as soon as possible for regular college work or in giving the special training desired for service in life. We consider it preferable to strengthen a few departments rather than to attempt to cover the whole field, so for the past three years, no effort has been made to give more than the first two years of college work nor shall an attempt be made, until it can be made with profit, since we consider our first responsibility is to our young people, to advise and help them to secure the educational training needed, regardless of where they may be found. Splendid work has been done and is being done in this line, in preparing students to enter the universities and do advanced work.

Credits

No credit will be given at Graceland College except for work thoroughly done and fully up to standard requirements. At least fifteen standard units must be completed for graduation from the Preparatory Department and admission to the College. No one has been enrolled in the Collegiate Department except on the completion of a first class High School Course. A few special students are permitted to take collegiate subjects because of the excellent previous preparation in some one line, but such are not listed or reported as collegiate students. If anything, we believe it is the duty of the small college to be more particular in the requirements, both of the quantity and quality of work done than the larger institutions. By this, credit is assured by the quality of work done by students who are taking either "post-graduate" work, or are completing the "undergraduate" work, elsewhere.

The Library

During the past year, some five hundred volumes have been added to the library, giving a total in excess of eighty-five hundred. A strenuous effort has been made in the purchase of books, to secure those most needed for departmental work. The same is true in the selection of magazines. Some liberal donations have also been made in past years. Among the additions the past year are, the *Eleventh Edition of the Encyclopedia Britannica*, a new *Standard Dictionary*, and the *Webster's New International Dictionary*, and the second set of the *Historian's History of the World*.

Government

A change was made in the government of the student body in April, 1914, by which the students assume larger personal responsibility by way of student self-government. The general supervision still remains in the hands of the college authorities and regular deans selected, but the students are given the privilege of working under the self-government plan so far as possible.

Student Self-Government

After various mass meetings of the students, and conferences with a committee of the faculty, a constitution was duly adopted on April 16. Later it received the approval of the Faculty and the Board of Trustees. It will be noted that the deans are continued as before in the various dormitories, for general supervision and as advisors. On April 24, 1914, the first election was held and the following officers elected, and duly installed on April 27.

President Student Body and Student Council: V. B. Etzenhauser.

Men Members of Council: R. J. Farthing, A. L. Breakie, R. W. Travis.

Women Members of Council: Iva Powell, Leah Shoemaker, Olive Teeters.

Council Recorder: Ray Carmichael.

Secretary-Treasurer Student Body: J. A. Waste, refused to accept, and Fred Schreier was appointed by Student Council.

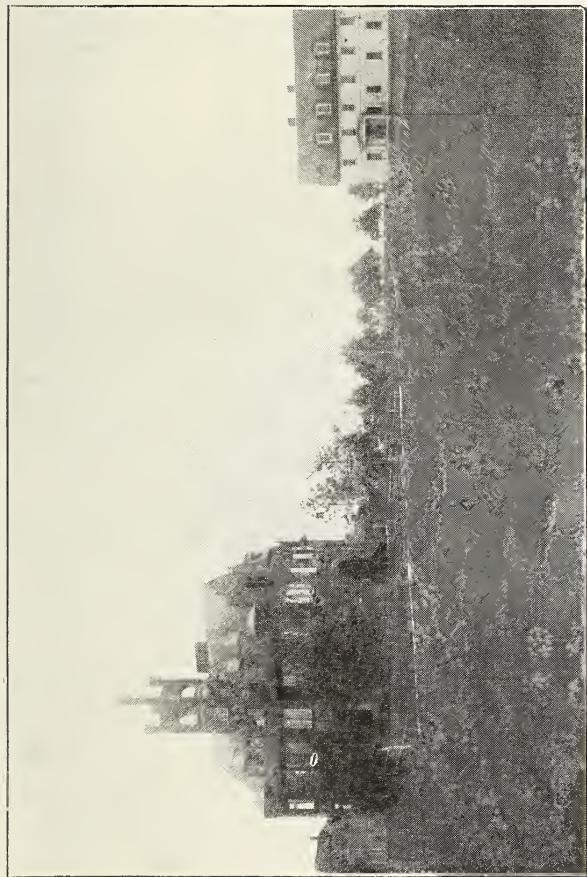
Woman Prosecutor: Lora Dickey.

Man Prosecutor: Lonzo Jones.

Man Stenographer: D. A. Jepson.

Woman Stenographer: Leah Lampman.

Vigilance Committee: H. Gunsolley, Lee Travis, Avery Allen, Elbert W. Lambert, Elsie Yauger.



MAIN COLLEGE BUILDING AND THE TWO DORMITORIES.

Constitution of the Student Body of Graceland College

NAME

The name of this organization shall be, "The Student Body of Graceland College."

OBJECT

The object of this organization is to act in all matters pertaining to student welfare, and to promote college spirit among the students; also to become more in sympathy and harmony with the demands made upon us by our affiliation with Graceland College.

MEMBERSHIP

The membership of this organization shall consist of all registered Students of Graceland College.

OFFICERS

The officers of the student body shall consist of a president and a secretary-treasurer.

STUDENT COUNCIL

There shall be a student council consisting of seven members, students of Graceland College who have registered at least six months previous to election; one member of the council being the president of the student body, three being men students and three women students.

The recorder of the student council shall not be a member of the council nor hold any other office in the organization. He shall keep a journal of the proceedings of the council, and also a record of the decisions of the courts provided for in this constitution.

It shall be the duty of the student council to make such rules for the regulation of all matters of student conduct and decorum as may be deemed advisable. Such rules shall be submitted to a ballot vote of the student body upon petition of twenty-five students.

The student council shall have the right to fill offices becoming vacant. Such appointments shall hold until successors are regularly elected by the student body.

The president of the student body, though president of and a member of the student council, shall have the right to vote in the proceedings of the council only in case of a tie. All court decisions of the council shall be reported to the President of the College within forty-eight hours, and no penalty of expulsion shall be within the jurisdiction of this court, further than as a recommendation.

COURTS

There shall be two courts of original jurisdiction. The men's court shall consist of the three men members of the student council. The women's court shall consist of the three women members of the student council. Each court shall have its own stenographer, elected by the student body.

From these courts appeal may be made to the student council. The student courts shall have power to require the attendance of any student as witness or defendant in any matter before the court, and shall have power to impose penalties.

VIGILANCE COMMITTEE

The vigilance committee shall consist of five students elected by the student body. The deans appointed by the college authorities shall be advisors to the vigilance committee.

It shall be the duty of the members of the vigilance committee to enforce the rules and to see that proper order and decorum are observed by the students at all times.

There shall be at least one member of the vigilance committee residing at each of the following places: Patroness Hall, Marietta Hall, the farm, and down town.

Each member of the committee shall have the right to cite cases to trial before the student council courts, provided he shall have failed in his efforts to adjust the matter. But this item shall not be construed to prohibit any student from preferring charges against any other student.

ELECTIONS

The following officers shall be elected by the student body:

President of the Student Body.

- Secretary-Treasurer of the Student Body.
- Six Members of Student Council.
- Two Stenographers.
- Five Student Members of Vigilance Committee.
- Recorder of Student Council.
- Men's Prosecutor.
- Women's Prosecutor.

After the first election, elections shall be held first Tuesday after the first Monday in November.

Officers shall hold office for the calendar year.

An election committee, whose duty it shall be to conduct the election, shall be appointed by the student council at least two weeks previous to each election.

Nominations shall be signed by at least five students and presented to the election committee at least one week before the day set for election. From the nominations sent in, the election committee shall prepare printed ballots containing not to exceed three candidates for each office to be filled, the three selected to be the three nominations having the highest number of signatures.

The majority of the signers of nominations for three women members of student council, women's court stenographer, and prosecutor must be women students.

The majority of the signers of nominations for three men members of the student council, men's court stenographer, and prosecutor, must be men students.

The polling place shall be open from 8 a. m. to 5 p. m. on both special and regular election days.

All students voting shall have their names enrolled in a book kept by a member of the election committee at the time and place of voting.

INCIDENTALS

Notwithstanding anything in this constitution, the student body shall have the right to appoint an election committee to conduct the first election in general harmony with the provisions of the constitution.

The secretary-treasurer shall have power to collect a fee of ten cents from each student who fails to cast his ballot at any

ballot election, provided nonresident students and those prevented from being present by sickness or other justifiable reason, be permitted to mail their ballots to the chairman of the election committee.

Upon a petition, signed by fifty students, the question whether any officer shall be continued in office, must be submitted to the student body at a special ballot election.

The student council shall hold itself subject to the call of the President of the College for conference with him.

AMENDMENTS

This constitution shall go into effect when adopted by the student body in mass meeting and approved by the college authorities.

Amendments to this constitution may be adopted by a two thirds majority of ballots cast at a special election, in charge of a special election committee, appointed by the student council, and shall take effect when approved by the Board of Trustees.

All amendments must be posted on the College bulletin board at least two weeks before being voted upon.

RULES AND REGULATIONS ADOPTED BY STUDENT COUNCIL

All students must maintain quietness in the buildings on the College grounds at and after 8 p. m.

No student residing on the College grounds may be absent from the College grounds at and after 8 p. m. (1) except as permission may be granted by the vigilant in charge, and (2) excepting Wednesday, Friday, and Sunday evenings.

All students residing on the College grounds must be in their rooms at and after 10 p. m. unless extension of time has been granted by student council.

No student may indulge in dancing, the use of playing cards, tobacco, or intoxicants, profanity or rude or improper conduct.

All student functions must be chaperoned by a person or persons appointed by the majority of the vigilance committee.

We indorse the following rules: Devotional exercises are held in the College chapel every morning except Saturday and Sunday

at 10.15; all students are expected to attend unless excused by the president.

All students taking meals at the Patroness Hall are expected to be on time for meals at the regular hour posted or announced. The men will leave the building promptly at the close of all meals.

Lights will be turned out at 10.30. Lamps will be provided in the case of sickness or emergencies, and may be procured by application to the advisor.

The use of chafing dishes, and the like in cooking confections, etc., will be allowed only by arrangement with the advisor.

The kitchen, dining hall, and other parts of the premises are in their nature private, and only students whose employment makes it necessary are permitted to have access to them, except as permission may be given by those in charge.

The Museum

The museum is situated on the third floor of the College building. In all there are twelve cases, which comprise in a general way one for coins and scrip, one for early books and manuscripts, one for ethnology, two for anthropology, one for historical material, one for geology, one for zoology, one for botany, and the remainder for mineralogy and miscellany. Small additions have been made during the past year.

Athletics

Though Graceland has not succeeded in securing sufficient means to provide a modern gymnasium, yet athletics has not been allowed to go unnoticed. Effort will be made to provide a modern gymnasium on the College grounds as soon as practicable. At present a gymnasium has been fitted up in the basement of the College.

Athletics is in charge of the General College Athletic Association. Football, baseball, track athletics, and tennis are encouraged. A managing board composed of three members of the faculty and two from the student body have general control of all athletic activities.

All forms of athletics are encouraged so far as is consistent with college work.

As it is natural for the young to give vent to their superfluous energies and enthusiasm by means of athletic sports, a director of athletics has been secured whose aim is not only to instruct in physical exercises, but also to see that such enthusiasm is kept under proper restraint and guided into proper channels; that the proper moral atmosphere shall pervade all sports and contests; that the principles of right, truth, and fairness may characterize such contests and be instilled into the minds of the young.

Oratorical Association

It is the purpose of this association to hold annually a contest to which all students of the College are eligible; a prize of a year's scholarship is offered to the winner. This scholarship has been endowed by a friend of the College, one interested in oratorical work. This society affords an excellent opportunity for students to develop in public speaking.

Students' Literary Society

The Athenian Literary Society was organized for the purpose of giving the students an opportunity to appear before audiences. The aim is to have every student registered in the College become an active member. The work consists of music, elocution, public speaking, and debate. The meetings are held every Saturday night during the school year.

Booster Club

On February 3, 1908, a Booster Club was organized. A number of students were called upon for short speeches, at the chapel hour, in order to find out the sentiment of the student body towards this kind of an organization. Great enthusiasm was shown and many of the students gave excellent talks as to the purpose and possibilities of the proposed club.

An organization was effected and has continued, being a means of material help in various ways. Through the efforts of the club, excellent lecture courses have been offered to the people of Lamoni and community at very nominal prices. In the dormitories a system of electric signal bells that automatically call the class pe-

riods has been installed which is connected with the College clock in the main building. Much interest and enthusiasm have been awakened in college work by members of the club keeping before the people the advantages and needs of the College. Commencement speakers have been provided by the proceeds from the lecture courses, thus saving this expense to the school.

It is impossible to estimate the good done, or the good that may be done, through this club. It is the intention to extend its good work much farther by organizing local booster clubs in every place possible, and to make boosters of as many people as are willing to assist, whether identified with a club or not. All may be members of the "big club."

Patroness Society

An organization known as the Patroness Society of Graceland College was formed for the purpose of assisting the institution in any way they could. This is a real "booster" organization, for since beginning work this organization has raised, by various methods, upwards of five thousand dollars for the benefit of the College. This amount has been judiciously expended in the following and other ways: The cement walk leading from town to the College, a lighting plant, the furniture for the President's office, a hundred dollars to the library, two thousand dollars to the building and equipment of Patroness Hall, named in honor of said society, a refrigerator for the boarding department, and many other things. The society has done much to cultivate the spirit of sociability in Lamoni, and has kept the college spirit keenly alive.

During the past year the Patroness Society furnished two scholarships, silverware, table linen and dishes for the hotel, comforts, sheeting, carpets, and curtains for the dormitories.

Religious Exercises

At Graceland College, the necessity of full development is recognized. Athletics and physical culture together with the industrial work, take care of one feature. A course of study in the hands of careful teachers, gives the mental culture, but it is also recognized that the religious and spiritual side of man's na-

ture requires consideration and development. The school is non-sectarian and no attempt is made at compulsory instruction, but in the chapel and vesper services, and special lectures, an effort is made to consider the relation of science, philosophy, and religion to everyday life, and so secure widest possible development.

Devotional exercises are held in the College chapel every morning, except Saturday and Sunday, at 10.15 o'clock. All students are expected to attend unless excused by the President.

Regular Sabbath services are conducted at the Saints' chapel. At the morning service at 11 o'clock all students are expected to be present unless they are regular attendants elsewhere. The students are cordially invited to attend all the services of the church.

A young people's prayer meeting is held in the College chapel.

Lectures

During the year lectures are given in the College chapel, by members of the faculty and others. These lectures cover a wide range of subjects. Ministers in the missionary field and others kindly respond to invitations to address the students. These addresses are always full of interest.

Under the auspices of the Booster Club, the College maintains a lecture course which gives opportunity to hear good platform talent.

Vesper Services

Vesper services were held once or twice a month on Sunday afternoon, at 4.30 during the past College year. The lectures once a week in the College chapel were placed on an organized plan to discuss the more important development in science and philosophy. A study hour was arranged for on Sunday, at which special topics could be discussed. The vesper service was entirely devotional in character.

Attendance at Recitations

Promptness and regularity of attendance at recitations is necessary. Five unexcused, or ten excused absences in four or five hour

courses, or three unexcused, or six excused absences in two or three hour courses per semester will be sufficient to justify the respective teachers in canceling the registration. If any teacher thus cancels the registration of any student, he can not reinstate such student unless by concurrence of the Faculty, which can be secured only by petition through the Secretary of the Faculty.

Examinations

Examinations are held at the close of each semester. The student must take an examination before credit in any study is allowed. Any student failing to take an examination according to the regular arrangements may be refused an examination, unless his absence from the regular examinations is considered justifiable. Sixty-six and two-thirds per cent is granted on class grade, and thirty-three and one-third per cent on examination.

Degrees

The degrees of Bachelor of Arts and Bachelor of Science are given upon the completion of the corresponding course of study in the Collegiate Department. The conditions are fully explained elsewhere.

Dormitories

There are dormitory accommodations for sixty-eight students on the College grounds. Marietta Hall and Patroness Hall have been built by funds contributed for the purpose. The rooms are light, well-ventilated, and comfortably furnished. Each building has electric lights, furnace heat, toilets, and baths.

The personal conduct of students living at the dormitories is at all times under the immediate supervision of the Dean of Men and the Dean of Women, respectively, who are resident at the dormitories and who with the Dormitory Committee of the Faculty make all necessary regulations, not otherwise provided for, pertaining to the student life.

Marietta Hall accommodates twenty-four men on three floors. Patroness Hall accommodates forty-four women on the second and third floors, with a general kitchen, dining room, music room,

and matron's room on the first floor, and laundry in the basement.

Expenses per week for students at these buildings will be as follows: Board, \$3; light, 15 cents; room, 50 cents; heat, 35 cents; total, \$4.

A limited number of men can engage comfortably furnished rooms at the College farmhouse, near by, and take their meals at the general dining room. The rate to such students will be \$3.75 per week throughout the year.

In all cases, payment for accommodation at the dormitories must be cash in advance, or some other satisfactory arrangement with the one in charge. In case of absence from meals no refund will be made, except for three or more consecutive meals, notice of such absence having been given previously, and then a refund of ten cents per meal may be allowed. In no case will payment for room rent, heat, or light be refunded while a room is being occupied by the property of an individual.

Transients may secure meals at the following prices: dinners only, 20 cents; consecutive meals, six for \$1.00; lodging, 15 cents.

Each student should provide himself with towels, a pair of blankets, one quilt, a small rug, and any other accessories he may desire.

Particular rooms may be engaged in advance by making application to the Superintendent of Buildings and Grounds and depositing a forfeit of two dollars (said amount being credited as the first four weeks' room rent) in accordance with the following consideration, viz:

By noon of June 1, all present occupants of rooms in any dormitory must have made application to retain their rooms, if they so desire, and have made the necessary deposit. All other applications, accompanied by the deposit, will be received, dated, and placed on file, and rooms assigned in proper order, after above date.

Industrial Department

School credit is not given at present for work in the Industrial Department, but we hope soon to arrange the work so as to give what credit is possible. The benefit of the work in character

development can hardly be overestimated, and splendid results have been shown in the past.

The work has all been of intense practical character. The boys are under the direction of a practical mechanic, Mr. Amos Berve, who in the shop, heating plant, repairs to the building, and in other work is thoroughly competent to give practical training.

We are planning to secure for 1914-15 as housekeeper, a woman thoroughly trained in domestic science, so that practical work may be done by the girls in this department, especially in the preparation and serving of meals according to scientific principles.

At all times provision is being made to help those young men and women, who find it necessary to earn part or all of their expenses.

The Industrial Department is prepared to give employment to a limited number of responsible young men and young women who wish to defray a part or all of their expenses by their own labors while attending College. This work includes a variety of employments: janitorships, firemen, gardeners, choremen, poultry keepers, laundry help, kitchen and dining room help, teamsters, general farm help, and the like.

In order that there may be a perfect understanding, a simple form of contract will be provided to be signed by each student regularly employed, and a cash deposit or guarantee, not exceeding five dollars, will be required from each; said deposit or guarantee to be an evidence of good faith and to cover any loss to the department through carelessness or neglect of the student. Any part of said sum remaining at the expiration of the contract will be returned to the student. Up to the present time a uniform wage of eleven and one-third cents per hour is allowed students for all classes of work.

Prospective students desiring to partake of the benefits of the Industrial Department should communicate at an early date with the President's office.

A number of young people can obtain employment in the homes or business houses of Lamoni. The College will do everything possible to enable deserving and energetic students to earn their way.

Students working for all expenses must not expect to complete their studies in a minimum time; usually a longer period is required on account of the fewer studies that can be taken at one time.

The College Farm

The College Farm of forty acres, together with the original College plat, makes a tract of one hundred acres adapted for farming purposes. The farm is fairly well stocked and equipped, furnishing good facilities for the teaching of agriculture. There is an old orchard and also one recently set out. Considerable gardening is done with special reference to supplying the tables of the boarding department with both fresh and canned fruits and vegetables. Dairying and poultry raising are quite important departments of the farm. The farm is operated by a superintendent, with such student help as may be needed.

Agriculture

A course is given in Agriculture in the normal course of the Preparatory Department. Practical work is also done on the farm of one hundred acres.

An experimental station for farm crops has been established here by the State College at Ames, and experiments are being conducted in corn, oats, and alfalfa, which will, be continued for a few years at least.

During the winter, a short course in Agriculture on grains and stock, is conducted by the State department at Ames for one week, classes being held from 8 a. m. to 12 m., and from 1 p. m. to 5 p. m., as well as in the evening, so that a great deal of practical ground is covered.

Domestic Science

The past two years, a short course in Domestic Science has been given in Lamoni, under the direction of the State College of Ames, Iowa. Classes are given both morning and afternoon, and a great deal of practical work is undertaken. Experiences is also gained from work in the hotel.

In addition to this, arrangements have been made by which

work may be taken throughout the winter in Domestic Science, at a charge of one dollar a month.

Scholarships

A number of scholarships have been issued by the College and are now in the hands of private patrons, who are often willing to confer the same for one or more years upon worthy students desirous of attending College; these scholarships cover tuition fees to the amount of \$30 per annum, but not registration, diploma, laboratory, or other incidental fees where such are imposed.

The College invites subscriptions to its scholarships and trusts that a considerable number may be taken up by those desiring to foster educational progress. The Secretary of the Board of Trustees or the President of the College will always be glad to respond to any inquiries.

The College authorities would be pleased to see as many of these scholarships as possible used to help deserving high school graduates to the attainment of a regular college course of four years, and that in any case preference should be given to students pursuing their studies for periods of not less than two years.

The Board of Trustees, through a friend of Graceland, have provided for the offering of an annual scholarship in Graceland College, valued at \$30, to the one winning in the annual oratorical contest. This scholarship carries with it considerable honor, and all who are contemplating attending Graceland should use their spare moments in preparing to enter this contest. Information will be gladly given upon inquiry.

Tuition and Fees

THE COLLEGE.

Matriculation Fee.—Every student before entering upon the regular collegiate work must pay a matriculation fee of \$3. In the case of students sitting for the admission examinations, the examination fee (\$5) covers matriculation.

Tuition Fee.—The tuition fee is \$30 per year if paid in advance, otherwise \$16.50 per semester, payable at the beginning of each semester.

Laboratory Fees.—These fees are payable in advance. See the individual courses for the amount of the fee.

Graduation Fee.—A fee of \$5 is payable on taking a degree.

THE PREPARATORY SCHOOL.

Registration Fee.—One dollar a year unless registration is changed from one department to another. For each change there will be an additional fee of \$1.

Tuition Fee.—Thirty dollars per year in advance, or \$16.50 per semester in advance.

THE COMMERCIAL SCHOOL.

Tuition.—Forty dollars per year, or \$21.50 per semester, in advance.

Typewriter Fee.—One dollar and a half per semester is charged for the use of the typewriter in the typewriting course.

SCHOOL OF MUSIC.

Tuition.—Semester of eighteen weeks.

Piano.—Two lessons per week, \$21.60.

Piano.—One lesson per week, \$13.50.

Voice.—Two lessons per week, \$21.60.

Voice.—One lesson per week, \$13.50.

Harmony.—Two lessons per week, 30 minutes, \$18.00.

Harmony.—One lesson per week, 30 minutes, \$10.80.

Harmony.—Class of three pupils, one lesson per week, \$5; two lessons per week, \$10.

History of Music.—One lesson per week, \$5; two lessons per week, \$10.

Technique.—Private, one lesson per week, 30 minutes, \$13.50.

Kindergarten.—Class lessons, one lesson per week, 60 minutes, \$4.50.

Voice.—Chorus, \$2 per year, \$1.50 per semester.

SCHOOL OF ORATORY.

Tuition.—Semester of eighteen weeks.

Two private lessons per week, \$21.60.

One private lesson per week, \$13.50.

Class lessons daily, \$4.50.

Miscellaneous.—Two private lessons per week in oratory and daily class work, \$24.

Domestic Science. \$1 per month through the year.

In the Normal, Commercial, Music, and Elocution schools, the diploma fee is \$3, payable to the President of the College before the diploma is granted.

In no case, except protracted sickness, will money paid for tuition or fees be refunded.

Students registering for six or less hours' work in Collegiate, Normal, or Commercial courses will be charged only half tuition; above six hours, full tuition. However, students taking two lessons a week in Music or Elocution may pay pro rata of hours.

For each hour above the maximum number of hours, \$1 per hour will be charged.

Library Fee.—Each student enrolling in any department will be charged a library fee of fifty cents per semester, payable in advance.

Your Railroad Fare Paid

In view of the fact that students come to Graceland College from a wide area and comparatively few from Lamoni and its vicinity, the Board of Trustees have passed a resolution to the effect that the fare one way, not to exceed ten dollars, be allowed students coming to Graceland College, provided they pay for a year's tuition in advance. This is not made for the purpose of cheapening the tuition, nor as an additional incentive to attend Graceland, but solely to bring about conditions more nearly approaching equality. Proportionate rates are allowed for those paying for one semester in advance. Do not forget to have the agent where you buy your ticket, give a receipt for the amount paid.

Estimated Expense for One Year

College fees, including tuition	\$ 32.00 to \$ 35.00
Board	125.00 to 200.00
Laundry	10.00 to 20.00
Books	5.00 to 10.00
Incidentals	5.00 to 25.00
	<hr/>
	1177.00 to \$290.00

In the Commercial Department the College fees are \$10.00 higher. In the music department the charge depends upon the quantity of work taken, and may vary from \$127.00 to \$100.00.

Students who work for their board have spent as low as \$40.00 for a year's expense, so the above is only a rough estimate and does not include clothing or railroad fare.

College of Liberal Arts

Students of this department will, in the ordinary course, register for a degree in arts or science, the work for which will usually cover four academic years. Where work is interrupted by absence from the College for one or two semesters the minimum period required for graduation will be longer. Successful completion of the required work will entitle the student to receive the degree of Bachelor of Arts or Bachelor of Science according as the course pursued has been in arts or science. Students not candidates for a degree are admitted into such courses as they are qualified to pursue.

Requirements for Admission

Applicants for admission should be at least sixteen years of age and must present satisfactory evidence of having completed the preparatory studies specified below.

Those who can not meet the requirements for entrance to the College of Liberal Arts may enter the Normal or Preparatory courses.

Fifteen credits are required for full standing, but thirteen credits may be accepted for partial standing, provided the deficiency is made good before the end of the first year in College. An admission credit represents a course of study covering five periods a week for two semesters. i. e., thirty-six weeks in a high school or secondary school of high grade.

Students presenting fifteen credits in suitable preparatory subjects, approved by the College, but not covering all the required preparatory work, may be admitted as unclassified students. Such students must make up their deficiencies in required preparatory work and upon satisfactorily accomplishing this will be transferred to the list of regular candidates for a degree.

The following subjects must be presented by all candidates:

English, three credits.

History, one credit.

Mathematics, three credits.

Foreign language, two credits.

Electives, six credits.

Students selecting work leading to the degree of Bachelor of Arts should present two credits in Latin.

Students selecting work leading to the degree of Bachelor of Science may present two credits in any foreign language.

All candidates expecting to take up Latin in the College should present two credits in that language and all offering fewer than two credits in some foreign language must offer four credits in English.

The remaining six credits may be chosen from the following list:

Latin, two, three or four credits. (See Latin 1, 2, 3, 4.)

French, two, three or four credits.

German, two, three or four credits.

History and Political Science, one or two additional credits.

English Literature, one credit.

Chemistry, one credit.

Botany, one credit.

Zoology, one credit.

Physical Geography, one half credit.

Astronomy, one half credit.

Biology, one credit.

Bookkeeping, one half credit.

Scope of Work Required for Admission

For scope of work required for admission to the College of Liberal Arts, see requirements of Preparatory School, page 40, and courses on pages 41 to 46. The equivalent of work required for graduation in the Preparatory School is requisite for admission to the College of Liberal Arts.

Admission Examinations

The examinations of credentials for admission to the College are ordinarily held in September at the opening of the College session, but may be held at the close of each semester when required. Candidates sitting for written examinations will be charged a fee of \$5, which includes the matriculation fee. Applications for permission to sit at these examinations should be made to the President of the College.

Admission by Certificate

Graduates of high schools or of secondary schools requiring a four years' course for graduation will, as a rule, be admitted to undergraduate standing without examination. Each student desiring to be so admitted should furnish to the College a certificate stating exactly the amount and kind of work done in each study, drawn and signed by the principal of the school attended. Where the course of study of the school does not completely cover the amount of admission work previously stipulated, examinations in those portions of the syllabus fairly covered by the school may be waived by the College; but a detailed certificate of the work done in each subject must be presented. Upon the indorsement of his certificate by the College, and his registration as an undergraduate, each student must pay a matriculation fee of three dollars.

Advanced Standing

Students from approved colleges bringing proper certificates of work and standing will be permitted to enter without examination. In determining their position in the College, however, the value of the work will be measured by the standards of this College.

Students coming from colleges whose requirements are substantially those of this College, will be admitted ordinarily to equal rank, provided they enter not later than the beginning of the senior year. The assignment of students will be at the discretion of the Faculty.

Special Students

Persons under eighteen years of age will not be received as special students. The privileges extended to special students are not intended for those who come directly from the schools, with insufficient preparation for regular standing, but for those who are qualified by age, character, practical experience, and habits of study to profit by college work. Such properly qualified persons may be admitted as special students, without fulfilling the regular entrance requirements, upon presenting satisfactory credentials and testimonials. Special students are subject to the

same college regulations as regular undergraduates, and they may become candidates for graduation upon fulfilling all College requirements, including those for entrance. Special students pay the same fees as regular course students.

REQUIREMENTS FOR GRADUATION

BACCALAUREATE DEGREE

No candidate can be allowed to proceed to a degree unless at least one academic year has been spent in residence at the College.

The degrees offered to those successfully completing certain lines of study are Bachelor of Arts and Bachelor of Science. For graduation, one hundred twenty semester hours of credit must be obtained, the credit being given for the satisfactory completion of work equivalent to one exercise a week during a semester. In laboratory work, two or more hours are required to count as one for the purpose of assigning credits. Regular and punctual attendance, satisfactory home preparation, and the passing of all required departmental and College examinations are essential prerequisites to the granting of credits.

Certain work is required from candidates preparing for their respective degrees. All work outside of this is elective.

THE DEGREE OF BACHELOR OF ARTS (B. A.)

The following work is prescribed for the degree:

Freshman Year

Each Semester

English, Course 1. 3 hours.

Mathematics, Courses 1, 2, and 3. 5 hours.

History, Course 1. 3 hours.

German or French or Latin, Course 1. 5 hours.

Sophomore Year

Each Semester

English, Course 2. 3 hours.

German or French or Latin, Course 2. 5 hours.

Electives. 8 hours.

History, Courses 2 or 3. 3 hours.

Psychology, Course 1. 3 hours.

Mathematics, Courses 4, 5, and 6. 5 hours.

Physics, Course 1. 5 hours.

Biology, Course 1 and 2 or 3. 5 hours.

Economics. 5 hours.

Junior and Senior

Electives.—14 to 16 hours, subject to qualifications stated below.

In the Junior and Senior years electives to the extent of twelve semester hours must be chosen in each of the two groups in which the major does not fall. The groups are:

GROUP I	GROUP II	GROUP III
English	Education	Astronomy
French	History	Botany
German	Philosophy	Chemistry
Greek	Political Economy	Geology
Latin	Political Science	Mathematics
	Psychology	Physics
	Sociology	Zoology

The Freshman year must include work in all the four branches, and it is desirable that the remaining required work be completed not later than the Sophomore year. A candidate for the degree of Bachelor of Arts is required to secure one hundred twenty semester hours of credit in all. In the Junior year, work in some department must be chosen as a major study and pursued to the extent of twenty-four semester hours.

THE DEGREE OF BACHELOR OF SCIENCE (B. S.)

The following work is prescribed for the degree: The Freshman year must include work in the first four branches, and it is desirable that the remaining required work be completed not later than the Sophomore year. In addition to the above, the student must secure further credit to the amount of forty-five hours in one or more of the following departments: Mathematics, Biology,

Geology, Chemistry, Physics. In the Junior year, work in some department must be chosen as a major study and pursued to the extent of twenty-four semester hours. A candidate for the degree of Bachelor of Science is required to secure one hundred twenty semester hours of credit in all.

BACHELOR OF PHILOSOPHY IN EDUCATION FRESHMAN YEAR

FIRST SEMESTER

English Course, (1)
Psychology
History Course, (1)
Mathematics

SECOND SEMESTER

English Course, (1)
Psychology
History Course, (1)
Mathematics

SOPHOMORE YEAR

Elective
Elective
History of Education
School Management

Elective
Elective
History of Education
School Management

JUNIOR YEAR

All elective except Philosophy of Education.

SENIOR YEAR

All elective except Practice Teaching.

MAJORS. The student who takes this course will be required to select one major in some one department at the close of the Freshman year. A major consists of at least 40 credits. The different majors that are offered are in the following lines:

1. English.
2. Mathematics and Science.
3. History and Political Science.
4. Foreign Language.

Distribution of Credits

The following outline gives the distribution of studies that are

required for graduation from the First Grade State Certificate Course. Each credit being equivalent to one lesson a week for one semester.

I. English Courses.	Number of Credits.
1. English	40
2. Foreign Language	10
3. History and Political Science	10
4. Science and Mathematics	10
5. Professional	28
6. Elective	24
<hr/>	
Total	122
7. Other work required	
(a) Vocal Music.	
(b) Elective work from Drawing, Commercial Studies, or Manual Training, one year.	
(c) Literary Society Work, four years.	
(d) Physical Training.	
II. Foreign Language Courses.	
1. Foreign Language	40
2. English	10
3. History and Political Science	10
4. Science and Mathematics	10
5. Professional	28
6. Elective	24
<hr/>	
Total	122
7. Same as English Courses.	
III. History and Political Science Courses.	
1. History and Political Science	40
2. English	10
3. Science and Mathematics	10
4. Foreign Language	10
5. Professional	28
6. Elective	24
<hr/>	
Total	122

7. Same as English Courses.

IV. Science and Mathematics Courses.

1. Science and Mathematics	40
2. English	10
3. Foreign Language	10
4. History and Political Science	10
5. Professional	28
6. Elective	24

Total122

7. Same as English Courses.

RULES CONCERNING ELECTION OF STUDIES, EXAMINATIONS, ETC.

1. No student may elect more than seventeen or less than twelve hours a week without special permission. For this purpose, four or five hours of laboratory work are counted as two hours. In cases of exceptional proficiency, permission may be granted for a limited number of additional hours, but such requests must be filed in writing with the Secretary of the Faculty on or before the first Friday in the semester for which the privilege is desired.

2. After the first Friday of each semester, no study can be taken up or dropped without good and sufficient reason, and without the special permission of the Faculty. Any such requests must be placed in the hands of the Secretary of the Faculty in writing.

Preparatory School

R. V. Hopkins, Principal

There are many students residing in the country or in small towns who do not have the privilege of attending a high school. There are others who have attended high school but have not been able to cover all the work usually completed in a high grade city school. A number of both of these classes of students desire further work of high school grade, in order either that they may have a more efficient general education or that they may specifically prepare for entrance into a college of liberal arts. Such will find everything they can reasonably desire in the curriculum of this course. The program of studies extends over four years and is equivalent to the four-year courses of the best city high schools.

Students who would like to undertake this work but are not competent in the common studies will generally require an extra year, and should register, for the first year, in the Preliminary English Course, which is outlined on page 45.

Graduates of the General Preparatory Course will be admitted to Freshman standing, in the College of Liberal Arts, without examination.

AGE OF ADMISSION.—No student will be regularly registered who is under twelve years of age.

Conditions of Admission

Candidates for admission must have completed, in school, eighth grade work or its equivalent. Students from an accredited high school will be given advanced standing according to the number of credits they have received. Students who have not sufficient preliminary credits may be assigned to the Preliminary English Course outlined on page 45.

Students not from an accredited high school and who desire advanced standing may take an examination covering the work of the year or years from which they desire to be excused. In no case will a student be allowed to obtain a certificate without having attended for a minimum of two semesters.

Courses of Study and Requirements for Graduation

In addition to occasional examinations held at the discretion of the instructor, final examinations will be given. Failure to pass the final examinations will disqualify the candidate from graduation until the required work has been satisfactorily completed.

Students desiring to extend their course over a longer period than four years may be granted permission under proper restrictions.

1. CLASSICAL PREPARATORY COURSE

FIRST YEAR

FIRST SEMESTER

English
Algebra
Ancient History
Latin

SECOND SEMESTER

English
Algebra
Ancient History
Latin

SECOND YEAR

English	English
Geometry	Geometry
Medieval and Modern History	Medieval and Modern History
Latin	Latin

THIRD YEAR

English	English
Algebra	Solid Geometry
Latin	Latin
Greek or Modern Language	Greek or Modern Language

FOURTH YEAR

English or Physics	English or Physics
American History	Civics
Latin	Latin
Greek or Modern Language	Greek or Modern Language

Required for graduation 15 credits, of these

4 must be in Latin.

3 in English

1½ in Algebra.

1 in Geometry.

1 in History.

4½ Electives.

2. SCIENTIFIC PREPARATORY COURSE

FIRST YEAR

FIRST SEMESTER

Algebra

English

Ancient History

German or Latin

SECOND SEMESTER

Algebra

English

Ancient History

German or Latin

SECOND YEAR

Plane Geometry

English

Medieval and Modern History

German or Latin

Plane Geometry

English

Medieval and Modern History

German or Latin

THIRD YEAR

Algebra

English

2 Elective { English History
German or Latin or French
Zoology or Botany

Solid Geometry

English

English History
German or Latin or
French
Zoology or Botany

FOURTH YEAR

Physics

3 Elective { English
Arithmetic
American History
German or Latin or
French
Zoology or Botany or
Geology

Physics

English
Political Economy
Civics
German or Latin or
French
Zoology or Botany or
Geology

Required for graduation 15 credits, of these
 2 in any one foreign language.
 2 in History.
 3 in English.
 1½ in Algebra.
 1 in Geometry.
 1 in Physics.
 4½ electives.

3. BUSINESS PREPARATORY COURSE

FIRST YEAR

FIRST SEMESTER

Algebra
 English
 Ancient History
 Foreign Language or
 Manual Training

SECOND SEMESTER

Algebra
 English
 Ancient History
 Foreign Language or
 Manual Training

SECOND YEAR

English
 Bookkeeping

1 Elective { Shorthand and Type-
 writing
 Commercial Geography
 Foreign Language

English
 Bookkeeping
 Shorthand and Type-
 writing
 Commercial Law
 Foreign Language

THIRD YEAR

English
 Foreign Language or Modern
 History or Manual Training
 Shorthand
 Penmanship

English
 Foreign Language or Modern
 History or Manual Training
 Shorthand
 Commercial Law

FOURTH YEAR

English	English
Shorthand and Typewriting	Shorthand and Typewriting
2 Elective {	Civics
American History	Political Economy
Arithmetic	Foreign Language
Foreign Language	Science
Science	

Required for graduation 15 credits, of these

3 must be in English.

1 in Algebra.

1 in History.

$\frac{1}{2}$ in Penmanship.

$\frac{1}{2}$ in Commercial Law.

1 in Bookkeeping.

1 in Shorthand.

7 in electives.

THE NORMAL SCHOOL**PREPARATORY COURSE****FIRST YEAR**

English I	English I
Algebra	Algebra
Ancient History	Ancient History
Latin or German	Latin or German

SECOND YEAR

English II	English II
Plane Geometry	Plane Geometry
Medieval and Modern History	Medieval and Modern History
Latin or German	Latin or German

THIRD YEAR

English III	English III
Algebra III	{ Manual Training
Commercial Geography	{ Domestic Science
U. S. History	Economics
	Civics

FOURTH YEAR

Physics	Physics
Arithmetic	English Grammar
Biology	Agriculture
Elementary Psychology	Methods

Penmanship as needed.

Drawing three hours per week and music two hours per week must be elected for one semester each in the third or fourth year.

Practice teaching one semester in the fourth year.

Educational seminar with history of education, and practical problems, one hour a week two semesters, the fourth year.

PRELIMINARY ENGLISH COURSE

This course is designed for students who may not have completed the common school eighth grade branches, or who may have been out of school for so long a time that a thorough review is needed.

Course of Study**FIRST SEMESTER**

Reading
Orthography
English Grammar
Arithmetic
Penmanship

SECOND SEMESTER

U. S. History
Physiology
English Grammar
Geography
Penmanship

We cordially invite any who need help along these lines to come and let us help them. Age or previous lack of advantage should be no hindrance.

THE NORMAL SCHOOL

The Normal School is designed to meet the varied demands of students coming from various States and who wish to prepare for teaching in their home localities. Every consideration is given to previous preparation and the student encouraged to continue his work unto a definite end. So far as possible, the Normal Courses are made to articulate with the Preparatory and Collegiate

Courses, and yet to prepare the student in a thorough manner for the certificate examination toward which each course leads.

The following two courses are offered:

1. State Certificate. (See Preparatory School.)
2. State Diploma. (See College of Liberal Arts.)

Conditions of Admission

1. No student will be regularly registered who is less than sixteen years of age.

2. State Certificate Course.—For students who desire to prepare for a State Certificate and at the same time desire to complete the General Preparatory Course this work has been designed.

It is open to all students prepared for entrance to an accredited high school. Students who have had some high school work of an accepted standard may receive advance standing in this course. Graduates of an accredited high school may elect the pedagogy and such elective subjects as will prepare for the State Second Grade Certificate examination in one year but no diploma can be granted for less than one year of resident work.

3. State Diploma Course.—This course is of regular collegiate standing and prepares for examination for the First Grade State Certificate. It requires four years for completion and graduates are entitled to the degree of Bachelor of Philosophy.

Courses of Instruction

So far as is reasonable, the College requires its students to elect studies in such a way that connected and coherent arrangement of work is presented, and it will not favor any election of studies which tends to dissipate the time and energy of the student over the elementary portions of a number of different studies. Not all the following courses will be given in 1913-14, but only such as are required by the election of students of the Collegiate Department.

ASTRONOMY

1. GENERAL ASTRONOMY.—A course based upon Young's *Text-book of General Astronomy*, or some other work of equal grade. Three to five hours a week. Spring semester.

COLLEGE BIOLOGY

1. GENERAL BIOLOGY.—A course designed as an introduction either to botany or to zoology and should precede all advanced work. A discussion of the cell as the physical basis of life and the unit of structure in living organisms, its development and inheritance. So far as possible, the types of study will be selected from common plants and animals which may be observed at work under natural conditions. During the fall and spring much of the laboratory work will be done out-of-doors. The pupils will be trained in the scientific methods of acquiring knowledge, to acquaint them with groups of facts and the hypotheses based thereon, and to establish in their minds the domain of scientific investigation along with its materials and methods. After the first semester, this course will probably be developed into the following courses. Three to five hours a week.

2. GENERAL BOTANY.—A study of the types of the principal groups of plants. This course is a general survey of the vegetable kingdom, beginning with the simplest forms and leading to the most complex. Some attention will be given to the general morphology, histology, and physiology of the representative species studied. The scope and intensity of the course will vary according to circumstances. The general methods will be the same as in

the preceding course. Three to five hours a week for one or two semesters.

3. GENERAL ZOOLOGY.—The object of this course is to give the student a comprehensive idea of the structure of animals and a knowledge of the methods of zoological investigation. A careful study will be made of typical animals representing the principal groups. The lectures given will illustrate classification, morphology, and physiology, and will give a concise survey of the development, distribution, and modifications of animal life. Three to five hours a week for one or two semesters.

PREPARATORY SCHOOL

BOTANY.—The work in Botany includes laboratory and field work. The local flora forms a basis of study, the flowering plants being given chief attention, but the pupil should show some knowledge of the lower forms of plant life. Bergen's *Foundations of Botany*, or similar work.

ZOOLOGY.—This subject as used gives a knowledge of the anatomy and life history of some typical animals belonging to various groups of the animal kingdom. The habits of the types studied as well as the relation to environment is included in the course of study. Colton's *Practical Zoology* or Galloway's *Textbook of Elementary Zoology* outline the course.

BIOLOGY.—Those desiring to do so may take one year's work in general Biology. Two credits.

COLLEGE CHEMISTRY

1. GENERAL INORGANIC CHEMISTRY.—Lectures on the principal elements and their compounds, chemical laws and theories, etc. Experiments illustrating the principles of chemistry will be made a special feature of the course. Qualitative analysis will be studied during the second semester. Assigned readings on various interesting topics will be given. This course should be taken by students pursuing a scientific course. Not open to Freshmen. Five hours a week throughout the year.

A laboratory fee of \$3.00 per semester is payable by students taking this course.

CHEMISTRY.—The year's work required in Chemistry must centralize upon the laboratory. A theoretical course with no practical work on the part of the pupils can not be accepted. Freer's *Elements of Chemistry* or Remsen's *Elements of Chemistry* are suitable textbooks. Two credits.

COLLEGE ENGLISH

The work in English comprises a study of the principles of the language and a critical study of representative literature of all periods. The two courses here described are general and furnish an excellent basis for elective courses of study, which are given from time to time as demand is made.

1. RHETORIC AND COMPOSITION.—In this course an intensive study is made of the principles of the science of rhetoric and composition. Exposition, narration, description, and argumentation are studied in connection with English masterpieces illustrative of the same. In harmony with the above much emphasis is placed upon constructive work. Three hours per week, throughout the year.

2. ENGLISH LITERATURE.—Studies in English literature from Chaucer to Browning. The work of the student is commonly presented in writing, and attention is given to form as well as substance. Three hours per week, throughout the year.

PREPARATORY ENGLISH

The requirements in English are in harmony with the report of the committee representing the colleges and secondary schools of Iowa. The course offered will be as follows; the figures indicating the number of recitation periods per week:

FIRST YEAR

FIRST SEMESTER

Composition and Rhetoric (3)
American and English Classics (2)

SECOND SEMESTER

Composition and Rhetoric (3)
American and English Classics (2)

SECOND YEAR

Composition and Rhetoric (2)
American Classics (3)

Composition and Rhetoric (2)
American Classics (3)

THIRD YEAR

Composition and Rhetoric (1)	Composition and Rhetoric (1)
American and English Clas-	American and English Clas-
ics (4)	ics (4)
	History of English Literature

FOURTH YEAR

Composition and Rhetoric (1)	Composition and Rhetoric (1)
History of English Litera-	History of English Litera-
ture and Classics (4)	ture and Classics (4)

FIRST YEAR.—Brief history of the English language; word study; a study of common errors in punctuation; letter writing and composition; theme work; a thorough understanding of the elementary principles of the English language. The following classics will be read:

For Study:

Sketch Book, *Irving*.

Rime of the Ancient Mariner, *Coleridge*.

Vision of Sir Launfal, *Lowell*.

Courtship of Miles Standish, *Longfellow*.

For Outside Reading:

A Christmas Carol, *Dickens*.

Ivanhoe, *Scott*.

Treasure Island, *Stevenson*.

Silas Marner, *Eliot*.

SECOND YEAR.—Composition and Rhetoric will be continued in connection with the classics read. Much theme work will be required. The following classics will be read:

For Study:

Evangeline, *Longfellow*.

Franklin's Autobiography.

Emerson's Essays.

Washington's Farewell Address.

Webster's First Bunker Hill Oration.

Selections from Poe and Whittier.

For Outside Reading:

Last of the Mohicans, *Cooper*.

Twice Told Tales, *Hawthorne*.
House of Seven Gables, *Hawthorne*.
Tales of a Traveler, *Irving*.

THIRD YEAR.—Composition and Rhetoric will be continued in connection with the classics studied. The history of English Literature will be taken up this year. The following classics will be read:

For Study:

Merchant of Venice, *Shakespeare*.
Roger de Coverly Papers, *Addison*.
Deserted Village, *Goldsmith*.
Prologue to Canterbury Tales, *Chaucer*.

For Outside Reading:

A Tale of Two Cities, *Dickens*.
Vicar of Wakefield, *Goldsmith*.
Cranford, *Mrs. Gaskell*.
Joan of Arc, *De Quincy*.

FOURTH YEAR.—Composition and Rhetoric will be continued. The history of English Literature will be completed. The following classics will be read:

For Study:

Macbeth, *Shakespeare*.
Minor Poems, *Milton*.
Essay on Burns, *Carlyle*.
Selections from Tennyson.
Sesame and Lilies, *Ruskin*.

For Outside Reading:

Sohrab and Rustum, *Arnold*.
Lady of the Lake, *Scott*.
Life of Johnson, *Macaulay*.
As You Like It, *Shakespeare*.

The above list suggests the requirements, others will be studied throughout the course at the discretion of the instructor.

During the time of this course the entire list of "uniform college entrance requirements" both for study and outside reading will be covered.

EDUCATION

COLLEGE COURSES

1. STRUCTURAL AND FUNCTIONAL PSYCHOLOGY.—This course will emphasize the more important features of the structure and functioning of the mind. Read's *Introductory Psychology*, James's *Briefer Course in Psychology*, and Titchener's *Textbook in Psychology* will be used as guides. The work will be supplemented by lectures and experimental work. Offered to Sophomores. Three times per week throughout the year.

2. PRINCIPLES OF EDUCATION.—A thorough study of the fundamental and underlying principles of the Science of Education. Bolton's *Principles of Education* will be used as a guide. Psychology a prerequisite. Three times per week throughout the year.

3. HISTORY OF EDUCATION.—A general survey of ancient and medieval educational theories and institutions, with special attention to their bearing upon present day educational problems. Monroe's *History of Education* will be used as a guide. Twice a week throughout the year.

4. SECONDARY EDUCATION.—This is an advanced course, giving attention to the general position and condition of secondary education, its relationship to primary and higher education, and to some present-day problems in connection therewith. Various reports will be made, and each member of the class is required to investigate an assigned topic and to present a written report thereupon. One semester, four times a week.

CHILD STUDY AND ADOLESCENCE.—A study of the physical, mental, and moral nature of children and the best means to develop these three symmetrically. Practical questions of home, playground, school, etc., will receive careful attention. All problems of the school which are answered only in a study of child-nature are discussed. The value of child-study to parents and teachers is emphasized. Two times per week. One semester.

PHILOSOPHY OF EDUCATION.—An advanced course dealing with questions bearing upon the fundamental ideas of educational development. This forms the crowning stone of the teacher's professional preparation, the completion of which should enable him

to carry on the work of educational research, practically and theoretically, in an efficient manner. Three times a week. One semester.

ELEMENTARY

ELEMENTARY PSYCHOLOGY.—This is an introductory course in pedagogy and psychology, based upon Bett's *The Mind and Its Education*. An analytical study is made of the central nervous system and its functions; consciousness and the laws governing mental activity; feeling and its functions; interest; emotions; the mind; and self-expression and development. A constant appeal will be made to the experiences of the student and to the observational work of the educational seminar in an attempt to closely relate the study to practical problems of the schoolroom. Four times per week, first semester.

METHODS AND SCHOOL MANAGEMENT.—Jones' *Principles of Education* and Colgrove's *The Teacher and the School* will be used as texts. The aims of education and the principles of instruction will receive primary attention. The preparation of the teacher, functions of the recitation, the course of study, the daily program, and rural school problems, are studied in connection with observations made in the schools of Lamoni and the vicinity. Four times per week, second semester.

EDUCATIONAL SEMINAR.—This class is organized for the purpose of studying and discussing subjects of interest to teachers. Important educational movements and leaders of the past and present will be studied. A critical analysis of special rural school problems will be made in connection with observation trips taken for the purpose. Throughout the year a prescribed course of reading in pedagogical books and magazines will be followed with reports and round table discussions. Required of fourth year Normal Preparatory students. One hour per week throughout the year.

DRAWING.—Freehand sketching; pencil, crayon, charcoal, and pen and ink work. Representation in Water Color. Perspective and Landscape, Pose Drawing, Designing, Elements of Mechanical and Architectural Drawing, Lettering. One semester, five times per week.

VOCAL MUSIC.—A special class in vocal music is provided for Normal students. The class meets five times per week and pursues a course calculated to prepare students to conduct public school singing. One semester, five times per week.

For outline of subjects taken with the Collegiate, Preparatory, Commercial, or Oratory departments, see outlines under those departments.

PROFESSIONAL REVIEWS.—A special review in English Grammar, Geography and Arithmetic is provided for students in the Normal Preparatory course. It is assumed that the members of the classes have a fair knowledge of the subjects, hence the review will be somewhat rapid, emphasis being laid upon common errors, practical application to use in life and efficient methods of teaching. In Geography, physical, commercial and industrial aspects will receive due emphasis. One semester each, five times per week.

AGRICULTURE.—This course is designed for Normal students, but the class will be open to all students in the Preparatory Department. The course consists of recitations, lectures, demonstrations, field and laboratory work with special reference to the teaching of the subject in the common schools. The class will cooperate with the Lamoni Agricultural Short Course and the Graceland Experiment Station, both provided by the State College, Ames, Iowa. Mayne and Hatch's *High School Agriculture* will be used as a text. First semester, five times per week.

BIOLOGY.—This course is designed for Normal students who have had no Botany or Zoology. The main subjects will be physiology and hygiene, but a comprehensive basis will be laid in primary forms of plant and animal life. The relation of man to his environment, essentials of health and the laws of hygiene are emphasized. Much use will be made of the manikin, skeleton and the compound microscope. The text used is Davidson's *Human Body and Health*. Second semester, five times per week.

NOTE.—Normal students who desire to take the professional reviews and pedagogy, but who have not pursued the requisite two years of preparatory work which should precede the professional training may be allowed to do so only on recommendation from the head of the Normal Department. Such students may secure

preparatory credit in the above subjects only when their semester grade is above 84 per cent.

COLLEGE FRENCH

Professor Knipschild

1. (2) ELEMENTARY FRENCH.—Thieme and Effinger's *French Grammar*. Special emphasis on grammar, composition, and conversation. Reading in easy prose such as Merimee's *Carmen*; Labiche's *Le Voyage de M. Perrichon*; Pailleron's *Le Monde ou l'on s'ennuie*; Malot's *Sans Famille* or similar standard works. Throughout the year. Five hours a week.

3. (4) FRENCH GRAMMAR AND MODERN FRENCH PROSE.—Review and advanced work in French Grammar. Careful reading of selections from Dumas, DeVigny, Hugo, Daudet or other eminent modern French authors. Pronunciation, dictation, and conversation. Throughout the year. Five hours a week. Open to students who have completed course 1.

5. (6) CLASSIC FRENCH PROSE AND VERSE.—Crane's *Le Romanticism Francais*; or Pylodet, *La Litterature Francaise Contemporaine*, or some similar standard work. Bronson's *Colloquial French*. Moliere's *Le Medicin Malgre Lui*, *Le Misanthrope*, *Le Malade Imaginaire*. Conversation and essays on assigned readings. Throughout the year. Three to five hours a week. Open to students who have completed courses 1 and 2.

7. (8) CLASSIC FRENCH DRAMA AND POETRY.—A careful study of the masterpieces of Corneille, Moliere, Racine, Boileau, or equally eminent works. Assigned readings, themes, conversation. Throughout the year. Three to five hours a week. Open to students who have completed course 3.

9. (10) CLASSIC FRENCH LITERATURE.—Selections from the most eminent writers of nineteenth century prose. Lyric poetry. Assigned readings, themes, conversation. Throughout the year. Three to five hours a week. Open to students who have completed course 4.

PREPARATORY FRENCH

The first two years in preparatory French is the equivalent of French 1 (2) set forth above.

The third and fourth years French is that set forth under French 3 (4), or its equivalent.

COLLEGE GEOLOGY

1. DYNAMICAL AND STRUCTURAL GEOLOGY.—A study of the geological forces which have modified and are now modifying the world, and the rock structures that have resulted. Field work, fossils, and reports will be used as valuable aids. Five hours a week for twelve or more weeks and to be followed by

2. HISTORICAL GEOLOGY.—A study of the rock structures and their characteristic fossils from the early formations to recent times. The emphasis is placed upon the succession of life and its abundancy and variations. Five hours a week.

Courses 1 and 2 complete the year's work.

COLLEGE GERMAN

Professor Knipschild

1. (2) ELEMENTARY GERMAN.—Special emphasis is given to correct pronunciation and fundamentals in grammar. Selected poems and proverbs are learned. Dictation and conversation based on texts. Walter-Krause's *Beginners' German*; Wenckebach's *Gluck Auf*; Storm's *Immensee*; Zschokke's *Der Zerbrochene Krug*; Heyse's *L'Arrabbiata*; Hillern's *Hoher als die Kirche* or similar texts. Throughout the year. Five hours a week.

3. (4) GERMAN READING, SYNTAX AND COMPOSITION.—Prerequisite, German, course.

1. Text: Spanhoofd's *Lehrbuch der Deutschen Sprache*. Intensive drill in grammar (questions and answers in German), German dictation, composition work, study of the German idiom. Reading from authors like Storm, Freytag, Schiller, Goethe, Hauff, Baumbach, Freytag. Lives of authors studied. Throughout the year. Five hours a week.

5. (6) GERMAN CLASSICS CONTINUED.—Essays on assigned topics. Conversation. Lessing, *Minna von Barnhelm*, or *Nathan der*

Weise; Schiller, *Geschichte des Dreissigjahrigen Kriegs*; or selections from other eminent writers such as Scheffel, Heine, Sudermann, and Buchheim. Throughout the year. Three to five hours a week. Open to students who have completed courses 1 and 2.

7. (8) SCHILLER'S WALLENSTEIN.—*Wallenstein's Lager*, *Die Piccolomini*, *Wallenstein's Tod*. Schiller, *Geschichte des Dreissigjahrigen Griegs* or Klemm's *Geschichte der Deutschen Literatur*. Throughout the year. Three to five hours a week. Open to students who have completed course 3.

9. (10) HISTORY OF GERMAN LITERATURE.—*Weckenbach's Meisterwerke des Mittelalters*, or Thomas' *Anthology of Gereman Literature*. Assigned readings and reports from histories of literature. Goethe's *Faust*, *Erster Teil*; *Iphegenie*, and *Egmont*. Goethe's life. Throughout the year. Three to five hours a week.

11. (12) COMPARATIVE STUDIES OF GERMAN AUTHORS.—Recent German authors, their works. *The Neibelungenlied*. Folklore. Assigned readings. Themes. Conversation. Throughout the year. Three to five hours a week. Open to students who have completed course 4.

PREPARATORY GERMAN

The first two years in preparatory German is the equivalent of German 1 (2) set forth above.

The third and fourth years German is that set forth under Gereman 3 (4), or its equivalent.

GREEK

Professor Hopkins

1. ELEMENTARY GREEK.—First semester: Gleason's *A Greek Primer*, five hours. Practice in writing simple prose. Second semester. Xenophon's *Anabasis*, Book I. Goodwin's *Greek Grammar*. Throughout the course attention is directed to the relation of Greek to Latin and hence to English.

Recitations daily.

2. XENOPHON, PLATO, HOMER.—First semester. Books II, III, IV of Xenophon's *Anabasis*, four hours. Second semester. Plato's *Apology and Crito*. Spring term, *Homer*. Selections from *Iliad*

or *Odyssey* with lectures and collateral readings on Homeric times.

Recitations four hours per week.

3. HISTORY OF GREEK LITERATURE.—Required of students taking Course 2, one hour. As the course is purely literary no knowledge of Greek is required. This course is particularly recommended to students who have had work in Greek history. Open to all students. Capp's *Homer to Theocritus* is the text used.

Recitations, Monday.

COLLEGE HISTORY AND SOCIAL SCIENCE

The work of this department is designed to give a general knowledge of European and American history and the fundamental principles underlying the subjects included in social science.

1. EUROPEAN HISTORY.—A general course in the history of Europe, covering the medieval and modern periods. Textbooks, lectures and collateral reading. Thatcher and Schwill's *History of the Middle Ages* and Schwill's *Modern History of Europe* will be the guides in this course. Intended for Freshmen. Three hours per week throughout the year.

2. POLITICAL AND CONSTITUTIONAL HISTORY OF GREECE AND ROME.—A general survey of Greek and Roman History, with especial emphasis upon the political and social development. Three times per week throughout the year.

3. AMERICAN HISTORY.—A systematic view of the general history of the United States. Especial emphasis will be given to the study of the development of the Constitution and to the history of American politics since the formation of the Union. Not open to Freshmen. Three times per week throughout the year.

4. ENGLISH HISTORY.—A general study of the history of England, with especial notice given to the constitutional and religious struggles. Textbook, lectures, and assigned readings. Three times per week throughout the year.

5. ECONOMICS.—A study of the beginnings of commerce and industry, followed by an introduction to the leading principles of economic science. Three hours per week for one semester.

6. **PRINCIPLES OF SOCIOLOGY.**—The relation of sociology to the other social sciences; the physical and psychical aspects of association; the process of socialization; social genesis; social values and social welfare. Three times per week for one semester.

PREPARATORY HISTORY

1. **ANCIENT HISTORY.**—This course will include a thorough study of Oriental, Greek, and Roman History, with Myers as a basic text. Five hours per week, throughout the year.

2. **MEDIEVAL AND MODERN HISTORY.**—A thorough study of the history of the European nations and of their development and institutions from the period of the Germanic invasion to the close of the nineteenth century with Myers as a basic text. Five hours per week throughout the year.

3. **ENGLISH HISTORY.**—A thorough study of English political, governmental, economic, and social history, extending throughout the entire year.

4. **AMERICAN HISTORY.**—A brief course in advanced American political, social, and institutional history. Intended to be taken in connection with Civil Government. Five hours per week for one semester.

CIVIL GOVERNMENT

1. **CIVICS.**—A thorough study of American civil government, intended to be taken in connection with Course 4, American History. Five hours per week for one semester.

COLLEGE LATIN

Professor Hopkins

The following courses in Latin are arranged with the aim in view of giving the student a systematic knowledge of the language and its development, an acquaintance with the representative authors of Latin literature, and an insight into the life, culture, and civilization of ancient Rome. The instruction is given by means of recitations and informal lectures. Courses 1 and 2 must precede all the rest.

1. LIVY, CICERO, HORACE.—4 hours. First semester. Selections from Books I, XXI, XXII, of Livy's history. Wescott's text is used.

Second semester. *De Senectute* or *De Amicitia* and Horace's *Odes and Epodes*.

Open to students who have presented the equivalent of four years' high school Latin.

Recitations, Tuesday, Wednesday, Thursday, and Friday.

Course 1 is to be taken in connection with Course 2.

2. PROSE COMPOSITION.—Grammar, and the writing of connected Latin prose one hour. This course is intended to give thorough review in Latin syntax. Required of students taking course 1. Open as separate course to students who have completed the preparatory Latin courses and wish review in syntax.

Recitations, Monday.

3. HORACE, CICERO.—First semester. Horace's *Satires and Epistles*, three hours. Second semester. Cicero's *Tusculan Disputations*; and selections from Cicero's letters. This course is devoted to the literary side of authors studied and their places in Roman literature. Attention will be directed especially to style and subject-matter and to the literary history of the times. Open to those who have completed Course 1 or its equivalent.

Recitations, Monday, Wednesday, and Friday.

PREPARATORY SCHOOL CREDIT

LATIN

FIRST YEAR.—The year will be spent in mastering the elements of the language as given by Potter's *An Elementary Latin Course*. Drills in vocabulary and syntax and in prose composition will be frequently given throughout the year. Towards the close of the year selections from Book I, Cæsar's *Gallic War* may be taken. Recitations daily.

SECOND YEAR.—During the year four books of Cæsar's *Gallic War* will be read. The reading will be accompanied by a careful and systematic review of grammatical forms and by a study of the leading principles of syntax. Recitations daily.

THIRD YEAR.—During the year the following orations of Cicero

may be read: the four orations against Cataline, the oration for the Manilian Law, the oration for the Poet Orchias, for Roscius of Ameria, or the course may be varied by taking an equivalent amount of Sallust's *Cataline* or *Jugartha*. Recitations daily.

FOURTH YEAR.—During the year six books of Vergil's *Æneid* may be read. The work may be varied by reading an equivalent amount of Ovid's *Metamorphoses*. Lectures and readings on Roman life and mythology will form a part of the course. Recitations daily.

COLLEGE MATHEMATICS

1. HIGHER ALGEBRA.—Intensive study of quadratic equations, theory of exponents, logarithms, series, ratio and proportion, progressions, theory of equations, Sturm's theorem, Horner's method of approximation, determinants, etc. More or less review of elementary subjects will be given as occasion requires. Five hours a week for twelve weeks.

2. TRIGONOMETRY.—Principles, trigonometric functions, the right triangle, goniometry, the oblique triangle, the right spherical triangle, the oblique spherical triangle, etc. Throughout the course special attention will be given to applications. Five hours a week for twelve weeks.

3. ANALYTIC GEOMETRY.—Loci and their equations, the point, straight line, circle, the parabola, the ellipse, and hyperbola. Five hours a week for twelve weeks.

Courses 1, 2, and 3 form the first year's work in Mathematics and are required of all Freshmen.

4. ANALYTIC GEOMETRY.—Continued. Different systems of coordinates, loci of the second order, higher plane curves, solid geometry. Five hours a week.

5. DIFFERENTIAL CALCULUS.—Variables and functions, theory of limits, differentiation of standard elementary forms, simple application of the derivatives, maxima and minima. Five hours a week.

6. INTEGRAL CALCULUS.—Elements. Five hours a week.

Courses 4, 5, and 6 form the second year's work in Mathematics.

7. ANALYTIC MECHANICS.—First principles, composition and

resolution of forces, center of gravity, friction, virtual velocities, machines, motion, work, energy, inertia, etc. Five hours a week for one semester.

8. APPLIED MECHANICS.—The resistance and elasticity of materials, pipes, cylinders, and riveted joints, beams, columns, torsion, stresses, etc. Three to five hours a week for one semester.

9. SURVEYING.—Land-surveying, leveling, topography, triangular surveying, hydrographical surveying, mining engineering, etc. This course must be preceded by trigonometry. Three to five hours a week for one semester.

10. DETERMINANTS.—The order and notation of determinants, properties, minors, applications, special forms, etc. Three to five hours a week for one semester.

11. HISTORY OF MATHEMATICS.—A course designed to obtain a general knowledge of the rise and progress of mathematics from the Egyptian and Greek sources, continued through Arabian and European developments down to modern times. Lectures and assigned readings. Three to five hours a week for one semester.

12. ADVANCED MATHEMATICS.—The subjects taken and the work done will vary according to the needs of the individual student. Three to five hours a week throughout the year.

PREPARATORY MATHEMATICS

1. ALGEBRA.—This is the first course in algebra and is comprehensive of all the fundamental principles. Original problems serve as a large part of the work. By the close of the school year one has covered all of the work given in the year of high school. Daily throughout the year.

2. PLANE GEOMETRY.—This course consists of a consideration of the principles of geometry as developed in the first five books of Wentworth's Plane Geometry. Emphasis is laid on originals and on the practicality of the work. Throughout the year, five times per week.

3. ALGEBRA.—A continuation of course 1, to be taken on the completion of course 2. Daily for one semester.

4. SOLID GEOMETRY.—This course follows course 3. The same methods are used as in course 2. Daily for one semester.

COLLEGE PHYSICS

1. GENERAL PHYSICS.—Lectures and recitations supplemented by textbook reading. This course covers the field of general physics: mechanics of solids and gases, sound, heat, light, magnetism, and electricity. Laboratory work so far as practicable will be given. Mathematical development of the physical laws emphasized, hence a knowledge of trigonometry is essential. Not open to Freshmen. Five hours a week throughout the year.

PREPARATORY

1. PHYSICS.—Physical forces and units; properties of matter, motion, velocity, and force; work and energy; gravitation and gravity; falling bodies; the pendulum; machine; molecular forces in liquids; specific gravity; gases. Sound; wave motion and velocity; interference, resonance, and music; vibration of strings, plates, and rods. Heat; temperature and its measurements; production and transmission of heat; expansion and vaporization; calorimetry; heat and work. Nature and intensity of light; reflection of light; refraction of light; dispersion and polarization; optical instruments. Magnetism. Static electricity. Current electricity, the effects of the current. Electrical measurements; induced currents and the dynamo; commercial applications of electricity. Daily recitations with laboratory work.

PHYSICAL GEOGRAPHY.—This course should include the study of the phenomena and relationship of the solar system; atmospheric conditions; evolution and modification of land forms; the origin, nature, and results of oceanic movements; physical environment and its bearing upon human activity, etc. The study and making of maps as well as some field work should be included. Dryer's *Lessons in Physical Geography* and R. S. Tarr's *Elementary Physical Geography* are textbooks that may be recommended. One credit.

Commercial School

J. A. Gunsolley, Principal

This is a day of great commercial activity. Indeed, the life-blood of national existence courses through the channels of business. The conditions and methods of business economy are undergoing a process of evolution. With the growth and development coming from the improved methods and conditions emerge increased demands upon the business man. Native ability without training can no longer successfully compete with the educated mind and skilled hand. This department has for its end the preparation of young men and young women for these changed conditions. Strenuous competition will be met in every vocation, and every young person who would hope to attain to even a mediocre standing must seek to fit himself by special preparation for the chosen field of activity. Complete courses are offered, fitting one for either the business of an accountant or an amanuensis, as well as to give increased ability for the various pursuits of life.

BUSINESS COURSE

This course has for its object the training of young people for the various business pursuits, and also to fit those desiring to enter into that work for the responsible positions of accountancy.

Requirements for Admission

Certificates of graduation from high schools will be accepted as meeting entrance requirements; also certificates attesting the completion of eighth-grade work will be accepted, but an interval of two years between time of completing such work and application for entrance of this course will exempt the same from being received and will subject the applicant to entrance examination. All applicants unable to show attainments either by certificates or upon examination, will be required to take such preparatory work as may be necessary before entering the Business Course; the details of this preparatory work will be found above under the heading of Preliminary English Course. Applicants for admission must not be under twelve years of age. The best time for en-

trance is at the beginning of the fall semester, though students will be received at any time.

Course of Study and Requirements for Graduation

The figures in parentheses after each subject denote the number of class hours per week.

FIRST YEAR

FIRST SEMESTER

Normal Arithmetic	(5)
Penmanship	(5)
Bookkeeping	(10)
Grammar and Business English	(5)
Spelling and Rapid Calculation	(5)

SECOND SEMESTER

Commercial Arithmetic	(5)
Penmanship	(5)
Bookkeeping	(10)
Commercial Law	(3)
Spelling and Rapid Calculation	(5)
Salesmanship	(2)

EXPENSES

For registration, tuition, and diploma fees, see pages 24 to 25.

Books and stationery, first semester, about \$9; second semester, \$3 to \$5.

BOOKKEEPING

The work followed in the study of bookkeeping is the same as done in a business community; handling checks, notes, drafts, making leases and contracts, depositing money, doing everything that it is necessary to do in a business house. The retail, wholesale, jobbing, commission and manufacturing books are kept. This gives the student a familiarity with the systems of bookkeeping used in the different kinds of business. Banking is given as a special feature of this course. The work is covered so one will be able to understand the system used in the modern bank. Business practice is given special attention in this course; only the most common transactions are given, which enables the details of the work to be taken up and all the laws of business enforced.

PENMANSHIP

This subject is one that is especially important to one taking a business course, as the possibility of securing a good position

often depends upon the handwriting of the applicant. Good, rapid, legible handwriting is attained through a mastery of the arm—or muscular—movement method of writing.

COMMERCIAL ARITHMETIC

Commercial Arithmetic is one of the main studies of the Business Course. In order to perform the work in bookkeeping it is necessary to have a good knowledge of problems in percentage, financial settlements, partnership settlements, commission, and stocks and bonds.

This study is given special attention, as advancement in bookkeeping depends largely upon the understanding of this subject.

RAPID CALCULATION

It is not only necessary to be able to solve a problem accurately, but one must also be able to figure rapidly. Concentration is one of the necessary attributes to secure in order to compute accurately and with speed. This is soon attained in the work done in this branch.

COMMERCIAL LAW

Commercial Law is a requirement which should not be overlooked by anyone, no matter what business or profession he may follow. A knowledge of this subject enables one to understand the laws of contracts, agency, commercial paper, partnership formation and dissolution, insurance, guaranty and suretyship, interest and usury, real estate, bailments, landlord and tenant, and other important topics.

SPELLING

Such work is given as has direct application to business life, and all technicalities are avoided. Such rules as are of practical benefit in learning to spell are taught. Bad spelling speaks more emphatically against one's credit as a scholar and business man than any other lack. A grade of 90 per cent is required for passing.

ENGLISH

Such a knowledge of the English language is required as will enable one to understand and to be understood clearly. This is

made possible by a mastery of the elements of grammar and composition. Students in this course are expected to be able to use good English, both in speaking and in writing, and to understand the same when spoken or written.

SALESMANSHIP

This is coming to be, if it has not already been, a science, and it is being recognized by commercial colleges as an essential element in an up-to-date business education. It consists in giving the student a knowledge of and a training in the best methods of approaching prospective customers so as to secure an order. It deals with the subject from the standpoint of psychology and practical good sense.

SHORTHAND AND TYPEWRITING COURSE

This branch of commercial work has been designed for those who wish to fit themselves for amanuensis work and reporting. There are many opportunities for young men and young women who wish to enter a business career, but in this as in all other lines of work, the applicant must be well qualified for the work he is to undertake.

However, the idea that a slight knowledge of shorthand and typewriting will make a stenographer is a false one. One can not become a successful stenographer without a proper preparation, so it is necessary that the student take the other studies outlined in the course. In shorthand, it is impossible for one to do more than he knows, hence it is impossible for one with a meager education to become a first-class stenographer.

Requirements for Admission

The requirements for admission are the same as those for the Business Course, as specified on page 64.

Graduation

Candidates for graduation must complete the work as outlined below, as all the studies are obligatory. Upon entrance to the course, all students are required to take English Grammar.

Course of Study and Requirements for Graduation

The course of study embraces the following subjects:

FIRST SEMESTER		SECOND SEMESTER	
Shorthand	(5)	Dictation	(5)
Typewriting	(5)	Typewriting	(5)
Grammar and Business		Business Spelling	(3)
English	(5)	Penmanship	(5)
Business Spelling	(3)	Business Practice	(5)
Penmanship	(5)		

In addition to the subjects outlined above, the students are taught indexing, filing, copying, tabulating, duplicating, stencil cutting, etc., and such other duties as may befall a stenographer.

Tests in the various subjects are given at the discretion of the instructor in charge. Failure to pass will disqualify the student for graduation.

The length of time required to complete the course will depend largely upon the previous preparation of the candidate and his ability. One prepared to enter the work should finish in nine months. It is advisable to begin at the opening of the school year, though classes in shorthand and typewriting may commence at the beginning of a semester.

Expenses

For registration, tuition, and diploma fees, see pages 24 and 25. Books and stationery, \$8.

Courses of Instruction

SHORTHAND

A standard system of shorthand is taught. It is desirable for young men, who by constant association with the employer become so familiar with the workings of the business, as to advance to higher positions. It is invaluable as a means to note-taking on lectures, etc., for one engaged in any line of work. Many of our great men have begun as reporters.

TYPEWRITING

It has been said that the pen is mightier than the sword, but the typewriter is mightier than either. This certainly is true to-day, in the hurry and bustle of the business world. One who can properly operate a typewriter has the advantage over one who can not; for its value is untold, to the busy man or woman in almost every capacity. The touch system is taught, which makes it possible for one to become an accurate, as well as rapid operator.

Our school is equipped with three different makes of typewriters, thus giving the student the opportunity of a thorough knowledge of this useful machine.

DICTATION

As soon as the student has satisfactorily completed the shorthand text, he is given dictation. Letters, articles, legal papers, etc., such as are common to all business houses, are a feature of this line of work. Dictation is also given on the typewriter.

BUSINESS PRACTICE, DUPLICATING, MIMEOGRAPHING, AND COPYING

A brief course in business practice has been added to the course, giving the students a drill in essentials not found in the textbook. In this he gains familiarity in office methods, in filing, indexing, answering correspondence, making reports, executing individual drafts, and many other things usually learned only after the student enters upon his employment.

Each of these are taken up and students are taught how to execute the same according to approved methods, so that all that is likely to be required of them in the office, they will have met and mastered in school.

PENMANSHIP AND SPELLING

Penmanship and Spelling are the two most neglected subjects in the majority of cases. It is advisable that the student take penmanship because of its bearing upon Shorthand, because a poor penman can not make good shorthand notes. A good mus-

cular movement is necessary for the attainment of speed in writing.

It is needless to say that correct spelling is an absolute necessity. A grade of 95 per cent is required in spelling in this course.

COMMERCIAL LAW

Students of this course may elect Commercial Law if they desire it.

School of Music

Miss L. B. Kelley, Director

Candidates for graduation from any of the courses in the Music School are required to file with the President of the College a written statement of such intentions on or before January 10, of the year they expect to graduate.

PIANOFORTE

The Piano Course covers six years and especial attention is given to ear training, tone production, and fluent technique throughout the entire course. The first four years are classed as preparatory. Every effort is made to advance the pupil, but under this grading none can take a certificate before he or she has fully completed the requirements. At the completion of the Junior Year a Teacher's Certificate is granted. No pupil under sixteen years of age will be admitted into this class. Work done in other schools or with private teachers will be recognized. Pupils just beginning are very welcome, as they have not acquired poor technique.

A public recital, given at the end of the year, is required of all candidates for graduation.

It is impossible to set down any list of studies to be strictly adhered to, as the needs of the individual pupil must be consulted and the studies varied accordingly. However, an idea of the work covered in the different classes may be obtained from the following:

PREPARATORY

Zwintscher, Biehl, Beringer and other Technical Studies adapted to each pupil's needs.

Koehler, Loeschorn, Lemoine, Duvernoy, Kuhlau, and Clementi Sonatinas, Bertini, Heller, Kallak, etc., the opus and grade of each varying with the advancement of the pupil.

Rudiments of Music. Harmony.

TEACHERS' CERTIFICATE CLASS

Biehl and Beringer's Technical Studies.

Cramer, Czerny, Jensen and Heller's Studies; Bach's Inventions, French Suites, English Suites.

Ensemble Playing and the art of Accompaniment.

A concerto will be selected which the members of this class must study.

During the school year the pupils must have studied some of the Mozart and Beethoven Sonatas, and compositions by Mendelssohn, Schumann, Haydn, Grieg, Weber, Chopin, MacDowell and other composers.

Harmony, History of Music, and Science of Music, Psychology, Pedagogy, and English.

GRADUATING CLASS

Phillip, Tausig, Liszt, and Pischna technical studies. Czerny's Etudes. Clementi's Gradus ad Parnassum. Bach's English Suites, Preludes and Fugues from the well-tempered Clavichord. Czerny and Kullak octave studies, sonatas, and other compositions by Beethoven, Moscheles, Schumann, Rubinstein, Liszt, Henselt, Grieg, Chopin, Schubert, Brahms, and works of other classic and modern composers.

A concerto will be selected, which the members of this class must play.

Counterpoint, Composition, Musical Forms, and Science of Music.

One year of German.

VOCAL

PREPARATORY

Exercise by teacher adapted to each pupil's needs. Marchesi's Elementary Exercises, Op. 1, First Part, and Concone's Fifty Exercises. Simple English songs.

RUDIMENTS OF MUSIC

TEACHERS' CERTIFICATE CLASS

Marchesi Studies; Concone, Twenty-five Lessons; Concone, Fifteen Lessons; Lamperti; Panofka. Members of this class are required to sing an aria and a modern cycle in public recital. Essentials of Harmony, Sight Reading, Piano, History, and Science of Music. Pedagogy, Psychology, and English.

GRADUATING CLASS

Panofka, Marchesi; Lamperti and Siebers Complete Vocalises, operatic and oratorio selections. German songs. Must be able to play accompaniments well and read vocal music at sight.

Harmony, Piano, Musical Forms, and Science of Music.

One year of German.

HARMONY

It is of the greatest importance that every musical student should have a knowledge of the laws of harmony and composition. One may be taught to play correctly without this, but without it no one can become a true musician, able to understand and interpret the works he has to learn.

HISTORY OF MUSIC

The class in history will meet weekly at the studio.

COMPOSITION

The class in Composition will meet weekly at the Studio.

RUDIMENTS

A class in rudiments of music will be conducted at the studio one hour per week for the benefit of all the students of the College. Sight reading and ear training will be taken up and the knowledge thus gained will prove of inestimable value to the pupils.

VIOLIN DEPARTMENT

The past year we have been fortunate in securing the services of Miss Enid Alexander, of Leon, Iowa, as instructor on the violin. Miss Alexander studied for three years under Doctor Arthur Hefft, at Highland Park College, Des Moines, Iowa, and for three years at the Randolph Bacon College. She is well qualified to teach or give recitals on the violin.

School of Oratory

The work of this department aims to develop the power of expression. The School of Oratory has no methods except those founded on the principles of simplicity and naturalness. Its aim, in the words of Hamlet, is "to hold the mirror up to nature." We recognize the principle that all growth must be from within. Hence, stress is laid upon securing correct mental attitude on which depends the development of the emotional nature. A healthy body, capable of expressing the thoughts of a well-trained mind; the ability to speak distinctly and accurately one's mother tongue; appreciation of the best literature and the power to interpret it; the development of the soul to a broader sympathy—in short, the production of all-around readers and speakers—these are some of the results expected.

TEACHERS' CERTIFICATE COURSE

Two years of both daily class and private work, at least once per week, are required.

FIRST YEAR

The fundamental principles as set forth in Fulton and Trueblood's "Practical Elocution."

Interpretation and rendition of typical readings and impersonations from the best authors.

VOICE.—Special attention paid to breathing, tone placing, voice building, articulation, etc.

PHYSICAL TRAINING.—Light gymnastics once per week given with reference to the promotion of health, and exercise for the promotion of grace and freedom of movement.

ENGLISH.—First year preparatory. (See page 49.)

SECOND YEAR

Study of the highest classics, such as Tennyson's "Princess," Scott's "Lady of the Lake," and Shakespeare's Comedies.

Continued Voice Work.

Stage Technique.

English: Second Year Preparatory. (See page 49.)

Psychology. (See page 53.)

SENIOR COURSE

One extra year's work, both classes (three times a week), and private (two times per week).

Continued work in the interpretation and rendition of the works of the best authors, including Shakespeare's Tragedies.

More advanced work in reading and impersonating, including the preparation of selections for criticism.

ENGLISH.—Third Year Preparatory. (See page 49.)

PUBLIC SPEAKING.—Classes are organized in Public Speaking, which meet twice a week. Special attention is paid to voice and enunciation, directness and power, and all that goes to produce natural and forceful address. Practice in rendition of standard orations and in extemporaneous speaking.

Requirements for Graduation

Pupils are required to appear in recitals given by the department at least once each year, and to appear before the public three times each semester; to take part in one amateur play; and to give a graduation recital during May of the final year.

Manual Training Department

In considering the needs of Graceland College the Board of Trustees decided that a course in Manual Training should be added to the curriculum, that the school might the more efficiently prepare our young people for the places they must take in life. This need of the College was presented to the General Sunday School Association in annual convention at Lamoni, Iowa, on April 5, 1907, and a gift of one thousand dollars was made to the board for the equipment of a manual training department.

This has been expended, a room in the basement of the College has been fitted with the modern tools, benches, and machinery necessary to make a drafting room and workshop. Classes have been conducted here, greatly to the interest and profit of those entering the classes.

College students intending to complete an engineering course may take at least their first year's collegiate course here and carry credits to any other college, university, or technical school.

Preparatory students may elect one or two years' work in Manual Training, receiving credit for college entrance equal to one or two units.

Other students may, by permission, elect the work or carry it as extra with their regular classes.

A shop fee of \$4.00 per semester will be charged all students enrolling for Manual Training. Students may make articles for themselves by paying cost of material and power used.

Further information will gladly be given upon application to the President of the College.

COLLEGE COURSES

FRESHMAN YEAR

1. MECHANICAL DRAWING.—Combined with Course 2. *Mechanical Drawing Course*.—(A) Free-hand sketching; (B) Orthographic, isometric, and cabinet projection,—of simple objects,—of shop problems; (C) Simple machine design; (D) Geometrical constructions; (E) Shades, shadows, and perspective; (F) Free-hand lettering. One lecture or recitation and two two-hour periods per week.

2. **SHOP WORK.**—Combined with Course 1. (A) Bench work:—1. Joinery—types studied with special reference to theory and application. 2. Cabinet-making:—problems,—chairs, stands, settles, tables, etc.,—special study of Mission furniture; (B) Lathe and Pattern work: (1) Type problems in spindle and face-plate turning, and (2) Theory and practice of pattern-making; (C) Study of selection and methods of finishing woods; (D) A notebook containing sketches and descriptions of all work done is to be kept by each student as a record of his work. Two two-hour shop periods per week.

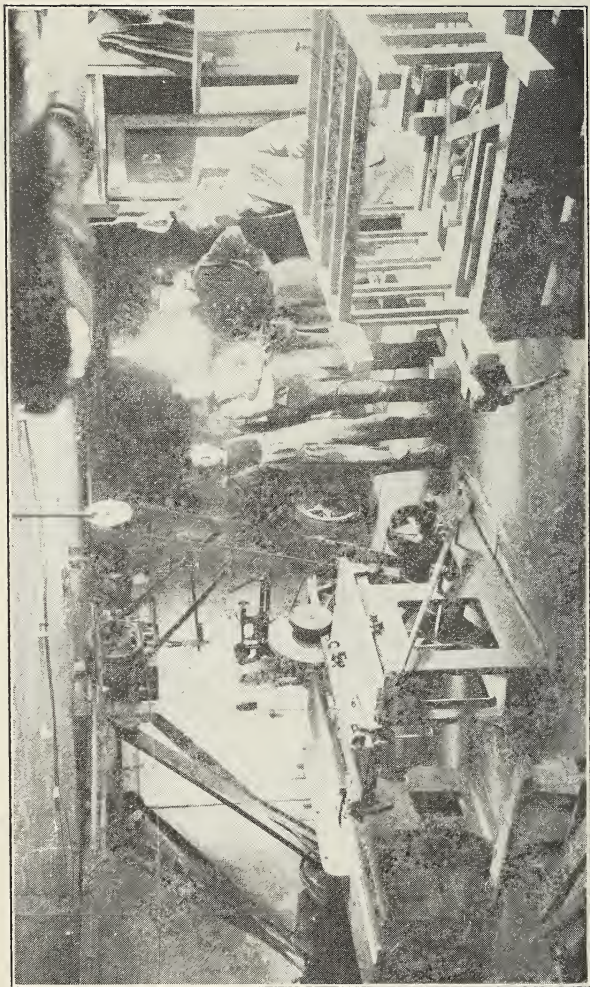
ACADEMIC COURSES

1. **COURSES IN DRAWING.**—Combined with Course 2. (A) Instruction in care and use of instruments; (B) Free-hand sketching,—appearance drawing of simple objects and groups; (C) Three-view drawing of simple joints and exercises:

1. Half-lap, mid-lap, end-lap, splice.
2. Mortise and tenon,—end,—T and blind.
3. Housed or gained.
4. Mitered—full, half.
5. Notched and dovetail.
6. Timber splices.
7. Forms of braces.

(D) Two- or three-view drawings of simple projects; as, coat-hangers, broom-holders, foot-stools, taborets, book-racks, shelves, etc.; (E) Geometrical construction: Six plates of simple figures and problems; (F) Printing,—inclined free-hand Gothic required for all plates. Two two-hour periods per week.

2. **COURSE IN WOOD-WORKING.**—Combined with Course 1. (A) instruction in care and use of tools; (B) Making of all type joints and exercises listed under "C" above. (As nearly as possible each exercise is to be followed by its application in a project); (C) Original projects as listed under "D" above. (Must be suited to the skill of the student and should satisfy an actual need); (D) Study of the various woods used in the shop,—properties, source of supply, cost, etc.; (E) A notebook containing sketches and descriptions of all work done must be neatly kept by each student. Three two-hour periods per week.



A SECTION OF THE SHOP

A COURSE FOR WOMEN

If time can be found in the schedule a special woman's class will be organized for constructive work in the shop. Such projects will be undertaken as are adapted to the ability of the class. The theory of construction will be but briefly touched upon, special stress being laid upon the process, exactness, symmetry, proportion, finish, and adaptability of design.

Shop practice daily; five hours per week.

Bible Study and Religious Pedagogy

The growing demand for a course in Bible Study and Religious Pedagogy upon the part of those desiring to qualify for teaching in the Sunday schools and societies of the young people, has called for action, and the colleges are providing for it. Being unwilling to be behind in any good thing, and being desirous of meeting every legitimate demand as promptly and as fully as circumstances will allow, the College is now offering this course.

We count it very fortunate that we have been able to secure the services of one so well qualified for this special course as Mrs. Christiana Salyards, so well known throughout the church as an editor of the *Gospel Quarterly*.

This course is nonsectarian, and open to any who may desire to take advantage of it and become regularly enrolled. While it is purely elective, a credit of one-half unit will be allowed those who satisfactorily complete the work offered. It will require a period of about 24 weeks, two lessons per week, to cover the first standard course, which may be followed by an advanced course, requiring about double the amount of time for first course.

Courses of Study

FIRST STANDARD COURSE

Outlines of Old and New Testament, including: Books of the Bible—their number, authorship, classification, etc.; Bible History; Bible Geography; Bible institutions.

Psychology. (See Preparatory School.)

The Sunday school—History, organization, methods, etc.

The text used is *Teacher Training Lessons*, by Hurlbut, or some one of many equivalent texts.

ADVANCED STANDARD COURSE

This will include Child-study, Pedagogy, Old Testament, New Testament, using as collateral reading such texts as, *From One to Twenty-one*, by Murray; *A Study of Child Nature*, by Harrison;

Seven Laws of Teaching, by Gregory; *The Making of a Teacher*, by Brumbaugh; *Outline Studies in Old Testament*, by Hurlbut; *The Old Testament and Its Contents*, by Robertson; *Outline Studies in New Testament*, by Hurlbut; *New Testament and Its Writers*, by McClymont.

ALUMNI ASSOCIATION

The Alumni Association has been organized since the early days of the College and holds a reunion or annual banquet on Alumni Day the first of June. A plan is now on foot to hold a meeting or reunion at Lamoni at the General Conference to be held in April to celebrate the anniversary of the opening of the school and its incorporation, though a preliminary organization was formed five years earlier.

It is hoped that every alumnus of Graceland College will become identified with the association, and take an active interest in the administration of the college. The class of 1898 has donated a sundial to celebrate its fifteenth anniversary. It is hoped that each class will in turn show a similar interest in their Alma Mater.

Alumni Officers

Joseph France, President.

Nellie Anderson, Vice President.

Ruby Baguley, Secretary.

Louella Wight, Treasurer.

H. H. Gold, Historian.

Extension Work

Decided efforts have been made the past year or two, to extend the advantage of the College work more widely than is possible while it is limited to those in residence.

For some years a lecture course has been provided by the Booster Club in Lamoni, Iowa. It is planned to have this work supplemented by lectures by members of the faculty, in the nature of civic center and study class work.

A short course in Agriculture and Domestic Science during the winter, while part of the extension work of the State College at Ames, has also been taken up and pushed by Graceland College. In addition to this, an experimental station for farm crops has been established here which should prove of very large benefit to this community.

GRACELAND EXTENSION INSTITUTE

It has been felt for some time, that the benefit of the College should be extended beyond those resident at Lamoni. An effort was made some eight years ago but without success. At the late General Conference, the above institute was organized. It was deemed preferable that it should be organized independent of the Graceland College corporation. Frederick M. Smith is director, Samuel A. Burgess is associate director, and Charles B. Woodstock, registrar. These three constitute the managing board. While most of the faculty of Graceland College have been enrolled as Advisors or Fellows, the work is much more widely extended, as some forty or forty-five persons, most of whom are not connected with the College in any way, have volunteered their services to plan, outline and direct correspondence reading courses in their various lines of work. Many of these are holding positions in other universities, colleges and high schools. A heavy enrollment has already been secured, of those desiring to take up courses of study.

It is planned to supplement this reading work as much as possible by courses of lectures to be delivered by the Fellows or Advisors, in person from time to time, as some work is being done this summer in that line. (Further information is given in a "Leaflet of Instruction of the Graceland Institute" which may be secured from the registrar, Charles B. Woodstock, Lamoni, Iowa.)

Register of Students 1913-1914

A. E. Benc	Logan, Iowa
Charles A. Benc	Logan, Iowa
Zella Blasdell	Flint, Mich.
Wayne Blair	Lamoni, Iowa
Ray Carmichael	Orange, Cal.
V. B. Etzenhauser	Independence, Mo.
Harold Gunsolley	Lamoni, Iowa
Lalia Hogue	Lamoni, Iowa
Ruth Kelley	Independence, Mo.
Ethel Knipschild	Norborne, Mo.
Ernst Newkirk	Independence, Mo.
Glen Ralph	Appleton City, Mo.
Mary Aileen Scott	Lamoni, Iowa
Sadie Whitney	Darby, Mont.
Olive Teeters	Fairfield, Nebr.

Preparatory and Normal

Alma Allison	Rockville, Mo.
Nettie Anderson	Lamoni, Iowa
Zora Baker	Lamoni, Iowa
Gertrude Black	Faucett, Mo.
Elsie Bowen	Hatfield, Mo.
Fern Braby	Eagleville, Mo.
Allan Breakie	Grindstone City, Mich.
Alma Constance	Cameron, Mo.
Florence Crosley	Santee, Nebr.
L. F. P. Curry	Pittsburg, Pa.
James N. Curtis	Holden, Mo.
Lora Dickey	Santa Ana, Calif.
A. M. Dobson	Saint Joseph, Mo.
R. J. Farthing	Silverwater, Ont.
Harold Frederick	Joliet, Ill.
Jessie Gilbert	Lamoni, Iowa
Bertha Harvey	Kansas City Kans.
Etta Hine	Mount Park, Okla.

David Hopkins	Ludwig, Nev.
Bessie Johnson	Independence, Mo.
Clarence Johnson	Wren, Oreg.
Leah Jones	Davis City, Iowa
Lewis Jones	Davis City, Iowa
Lonzo Jones	Davis City, Iowa
Loneita Kelley	Lamoni, Iowa
Vada Kennicutt	Elsie, Nebr.
Elbert Lambert	Ferris, Ill.
Vera Landon	Lamoni, Iowa
Mary Lewis	Independence, Mo.
Martha McCall	Dixonville, Ala.
Elva Merchant	Osborne, Mo.
Albert Merrick	Lamoni, Iowa
Hazel Moore	Henderson, Iowa
Aurelia Nicholls	Eagleville, Mo.
Charles Perry	Lamoni, Iowa
Mae Odland	Goldfield, Iowa
Iva Powell	Garden Grove, Cal.
Jesse Roth	Weatherby, Mo.
John Roth	Weatherby, Mo.
Fred Schreier	Olton, Tex.
Ruby Seeley	Bonesteel, S. Dak.
Clarence B. Spaulding	Leeds, N. Dak.
Thomas W. Stauts	Santa Ana, Cal.
Ella Stewart	Lamoni, Iowa
Paul Suman	Moline, Ill.
Lizzie Trachsel	Goodland, Kansas
Lee Travis	Chase, Nebr.
Ralph Travis	Chase, Nebr.
Vere Turney	Woodburn, Iowa
Lois Vredenburg	Pisgah, Iowa
Mary Warnock	Independence, Mo.
Nancy Whitehead	Henderson, Iowa
Zenas Wood	Rostown, Sask., Can.
Emma Woolsey	Tabor, Iowa
Elsie Yauger	Olton, Tex.
Mary Young	Holden, Mo.

Commercial

Louis R. Adkins	Wabash, Ind.
Newton Braby	Eagleville, Mo.
Jennie Crocker	Lockwood, Mo.
Emma O. Dow	Francis, Sask., Can.
Mark Faunce	Nebraska City, Nebr.
W. G. Gaul	Lamoni, Iowa
Edgar Garver	Davenport, Nebr.
Bertha Gilbert	Hollister, Cal.
Ferris Hopkins	Vilola, Ill.
Iola Hornung	Logan, N. Dak.
Horner Hopkins	Lamoni, Iowa
Ward Hougas	Macedonia, Iowa
David Jepson	Frazee, Minn.
Howard Judson	Lamoni, Iowa
Edna Keller	Eustis, Nebr.
Fred McCullough	McGregor, Mich.
Harry Noblitt	Hardy, Nebr.
Frank Powell	Garden Grove, Cal.
Josephine Stauts	Santa Ana, Cal.
Katie Stauts	Santa Ana, Cal.
Hiotaro Tsuji	Honolulu, T. H.
Evan Vredenburg	Pisgah, Iowa
George H. Young	LaMoure, N. Dak.

Typewriting

Avery Allen	Milton, Fla.
Sidney Anderson	Clifford, N. Dak.
Ruby Baguley	Lamoni, Iowa
Lora Burton	Olive, Cal.
Jay H. Ferguson	Lamoni, Iowa
Harold Gunsolley	Lamoni, Iowa
H. L. Hammer	Lamoni, Iowa
Iola Hornung	Logan, N. Dak.
David Jepson	Frazee, Minn.
George A. Jordan	Viceroy, Sask.
Leah Lampinan	Pepin, Wis.

George E. Omans	Frazee, Minn.
Zaida Salyards	Lamoni, Iowa
F. S. Schreier	Olton, Tex.
Ruby Sloan	Osborne, Mo.
Joy Smith	Lamoni, Iowa
Winsome Smith	Lamoni, Iowa
Rebecca Weld	Lamoni, Iowa

Bible Study

Junior

Avery Allen	Milton, Fla.
Nettie Anderson	Lamoni, Iowa
Zora Baker	Lamoni, Iowa
Charles A. Benc	Logan, Iowa
Gertrude Black	Faucett, Mo.
Edna Brown	Lamoni, Iowa
Lora Burton	Olive, Cal.
Jennie Crocker	Lockwood, Mo.
Florence Crosley	Santee, Nebr.
Lora Dickey	Santa Ana, Cal.
Emma O. Dow	Francis, Sask., Can.
Alta Z. Elswick	Carson, Iowa
V. B. Etzenhauser	Independence, Mo.
Mark Faunce	Nebraska City, Nebr.
Harold Frederick	Joliet, Ill.
Bertha Gilbert	Hollister, Cal.
Bertha Harvey	Kansas City, Kans.
David Hopkins	Ludwig, Nev.
Clarence Johnson	Wren, Oreg.
Florence Johnson	Independence, Mo.
David Jepson	Frazee, Minn.
Lewis Jones	Davis City, Iowa
Edna Keller	Eustis, Nebr.
Elbert Lambert	Ferris, Ill.
Vera Landon	Lamoni, Iowa
Martha McCall	Dixonville, Ala.
Fred McCullough	Detroit, Mich.

Albert Merrick	Lamoni, Iowa
Hazel Moore	Henderson, Iowa
Aurelia Nicholls	Eagleville, Mo.
George E. Omans	Frazee, Minn.
Charles Perry	Lamoni, Iowa
Iva Powell	Garden Grove, Cal.
Glen Ralph	Appleton City, Mo.
Jesse Roth	Weatherby, Mo.
Ruby Seeley	Bonesteel, S. Dak.
Olive Teeters	Fairfield, Nebr.
Lizzie Trachsel	Goodland, Kans.
Lee Travis	Chase, Nebr.
Mary Warnock	Independence, Mo.
Nancy Whitehead	Henderson, Iowa
George H. Young	LaMoure, N. Dak.
Mary Young	Holden, Mo.

Senior

A. M. Dobson	Saint Joseph, Mo.
R. V. Hopkins	Lamoni, Iowa
Mabel Knipschild	Norborne, Mo.
Mrs. J. H. Royce	Lamoni, Iowa
Leah Shoemaker	Beardstown, Ill.
C. B. Woodstock	Lamoni, Iowa

Piano Students

Alma Allison	Rockville, Mo.
Ruby Baguley	Lamoni, Iowa
Bessie V. Barrows	Lamoni, Iowa
Nina Barrows	Lamoni, Iowa
Vivian Betchel	Decatur, Iowa
Gertrude Black	Faucett, Mo.
Zella Blasdell	Flint, Mich.
Helen Bootman	Lamoni, Iowa
Gladys Braby	Eagleville, Mo.
Helen Brackenbury	Lamoni, Iowa
Etta Campbell	McGregor, Mich.
Ronald Carmichael	Lamoni, Iowa

Jennie Crocker	Lockwood, Mo.
David Dancer	Lamoni, Iowa
Aileen Danielson	Lamoni, Iowa
Verla Dungan	Logan, Iowa
Verna Elefson	Lamoni, Iowa
Alta Z. Elswick	Carson, Iowa
Helene Fleet	Lamoni, Iowa
David France	Lamoni, Iowa
Elizabeth France	Lamoni, Iowa
Joseph France	Lamoni, Iowa
Mary Giengar	Bakersfield, Cal.
Edith Gilbert	Hollister, Cal.
Juanita Gover	Kerr, Mo.
Eno Grenawalt	Lamoni, Iowa
Hope Grenawalt	Lamoni, Iowa
Ruth Grenawalt	Lamoni, Iowa
Daisy Hall	Lamoni, Iowa
Iva Haskin	Lamoni, Iowa
Viola Hopkins	Lamoni, Iowa
Florence Johnson	Independence, Mo.
Harriet Kelley	Lamoni, Iowa
Ruth Kelley	Independence, Mo.
Marjorie Lawhorn	Lamoni, Iowa
Margaret Mather	Lamoni, Iowa
Maxine Mather	Lamoni, Iowa
Stella Merrick	Bolivar, Mo.
Etta H. Mortimore	Hamburg, Iowa
Ernst Newkirk	Independence, Mo.
Lela C. Omans	Frazee, Minn.
Nettie Paulson	Los Angeles, Cal.
Iva Powell	Garden Grove, Cal.
La Nelle Ray	Lamoni, Iowa
Leah Shoemaker	Beardstown, Ill.
Leah Smith	Logan, Iowa
Lorraine Smith	Lamoni, Iowa
Freda Smith	Lamoni, Iowa
Ruth Snethen	Davis City, Iowa
Katie Stauts	Santa Ana, Cal.

Thomas W. Stauts	Santa Ana, Cal.
Mrs. Irma Stubbart	Lamoni, Iowa
Ethel Swall	Garden Grove, Cal.
Olive Teeters	Fairfield, Nebr.
Florence Thompson	Lamoni, Iowa
Ruby Willert	Lamoni, Iowa
Anna Willert	Lamoni, Iowa
Mildred Worlund	Pollard, Ala.
Elsie V. Yauger	Olton, Texas
George H. Young	LaMoure, N. Dak.

Vocal

Zella Blasdell	Flint, Mich.
Lora Burton	Olive, Cal.
Charles Chase	Lamoni, Iowa
Florence Crosley	Santee, Nebr.
Gracia Dillon	Lamoni, Iowa
Alta Z. Elswick	Carson, Iowa
Mary Giengar	Bakersfield, Cal.
Florence Heathman	Lamoni, Iowa
Ruth Kelley	Independence, Mo.
F. M. McDonald	Lamoni, Iowa
Ernst Newkirk	Independence, Mo.
Leah Shoemaker	Beardstown, Ill.
Ruth Snethen	Davis City, Iowa
Thomas W. Stauts	Santa Ana, Cal.
Laura Steckel	Lamoni, Iowa
Florence Thompson	Lamoni, Iowa
Harriet Vanderflute	Lamoni, Iowa
Mrs. Louella E. Wight.....	Lamoni, Iowa
Mrs. J. W. Wight	Lamoni, Iowa
Ruby Willert	Lamoni, Iowa
Anna Willert	Lamoni, Iowa
Alta Young	Lamoni, Iowa

Violin Students

Clarence Allen	Lamoni, Iowa
Sidney Barrows	Lamoni, Iowa
Florence Crosley	Santee, Nebr.

Dwight Davis	Lamoni, Iowa
Lora Dickey	Santa Ana, Cal.
Robert Elvin, jr.....	Lamoni, Iowa
Iola Hornung	Logan, N. Dak.
Clarence Johnson	Wren, Oreg.
Dorothy Newcomb	Lamoni, Iowa
Frank Powell	Garden Grove, Cal.
Fred Schreier	Olton, Tex.
Darrell Scott	Tuskeego, Iowa
Clarence Skinner	Lamoni, Iowa
—— Starkey	——
Josephine Stauts	Santa Ana, Cal.
Lee Travis	Chase, Nebr.
Ralph Travis	Chase, Nebr.
Zenas Wood	Rosetown, Sask., Can.

Oratory

Sidney Anderson	Clifford, N. Dak.
Frank Powell	Garden Grove, Cal.
Vivian Betchel	Decatur, Iowa
Lester Bender	Lamoni, Iowa
Lola Brazelton	Leon, Iowa
Edna Brown	Lamoni, Iowa
Etta Campbell	McGregor, Mich.
Charles Chase	Lamoni, Iowa
Merle Danielson	Lamoni, Iowa
Dwight Davis	Lamoni, Iowa
Emma C. Dow	Francis, Sask., Can.
Mark Faunce	Nebraska City, Nebr.
Helene Fleet	Lamoni, Iowa
Daisy Hall	Lamoni, Iowa
Ward Hougas	Macedonia, Iowa
Ray H. Johnson	Lamoni, Iowa
Edna Keller	Eustis, Nebr.
Oren Leetun	Lamoni, Iowa
Lucile Mader	Lamoni, Iowa
Vivian McElroy	Lamoni, Iowa
Elva Merchant	Osborne, Mo.

Albert Merrick	Lamoni, Iowa
E. W. Neveln	Lamoni, Iowa
Harriet Newcomb	Lamoni, Iowa
Cleora Pitkin	Lamoni, Iowa
E. Roberta Rauch	Lamoni, Iowa
Olive Roe	Lamoni, Iowa
Marcella Schenck	Lamoni, Iowa
Rothmer Scott	Lamoni, Iowa
Ella Stewart	Lamoni, Iowa
James Waste	Morton, Wash.
Rupert Wight	Lamoni, Iowa
Mary Giengar	Bakersfield, Cal.

Preliminary English

Edna Brown	Lamoni, Iowa
Lillie Cobb	Lamoni, Iowa
Luther Cobb	Lamoni, Iowa
George Durfee	Council Bluffs, Iowa
Juanita Gover	Kerr, Mo.
Florence Johnson	Independence, Mo.
Manetta Lanham	Independence, Mo.
Ira Merrick	Bolivar, Mo.
Lucy Miller	Council Bluffs, Iowa
Burton P. Rodgers	Independence, Mo.

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Total	303
Less duplicates	100
Net enrollment	203

	Academic	Commercial	Studio	Net
Lamoni	16	10	58	82
Iowa, outside of				
Lamoni and vicinity	12	6	13	23
Missouri	25	3	8	33
Alabama	1		1	2
California	3	5	10	12
Florida		1		1
Illinois	5	1	2	7
Indiana		1		1
Kansas	2			2
Michigan	3	1	2	5
Minnesota		2	1	3
Montana	1		1	2
Nebraska	5	4	5	9
Nevada	1			1
New York			2	2
North Dakota	1	3	3	4
Oklahoma	2			2
Oregon	1		1	1
Pennsylvania	1			1
South Dakota	1			1
Territory of Hawaii		1		1
Texas	2		2	2
Washington			1	1
Wisconsin		1		1
Canada	2	2	2	4
Total	<u>84</u>	<u>41</u>	<u>112</u>	<u>203</u>

It will be noted that the majority of the students in the studio, come from Lamoni, as is quite natural, as so many of the young children take nothing else but piano. This department, however, is self-sustaining as the piano department very nearly meets the deficit in the other studio departments. Of students taking Collegiate and Academic work, there is in the Commercial Department, only about one third coming from any part of Iowa. We expect within the year to publish additional data in regard to former students, their residences and work.

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